

Scope of work for office renovations

ADDENDUM

- New baseboards throughout (not window trim)
- Individual lock sets on all doors
- Clarification on installation click flooring – New flooring in rooms 310, 311 and 312 only
- 36” doors
- **Deadline for submissions is March 21st at 1:30.**

Community room

Included

- Removal of shelving on back wall
- Removal of T Bar ceiling
- Re-installation of T Bar Ceiling with ceiling tiles in conjunction with electrician's recommendation for new lighting plan
- Install supplied click flooring
- Finish room to a paint ready
- Supply and install a wall and door entering the community room. This wall should be complete with sound barrier for noise reduction. Door should be solid core door with frame.

Not Included

- Painting
- Electrical - lighting, plugs, wire, etc
- **HVAC**

Potential Extras

- Installation of Supplied window 1 on Tim Hortons side where it was removed and covered up.
- Potentially to install two more windows facing the pump track

Mayor office

Included

- Supply and install necessary material to construct new Mayors office.
- Removal of T Bar ceiling
- Re-installation of T Bar Ceiling with ceiling tiles in conjunction with electrician's recommendation for new lighting plan
- Install supplied click flooring
- Finish room to a paint ready
- Supply and Install solid core door with frame.
- wall should be complete with sound barrier for noise reduction

Not Included

- Painting
- Electrical - lighting, plugs, wire, etc
- HVAC

Potential Extras

- Install supplied window

Hallway

Included

- Removal of T Bar ceiling
- Re-installation of T Bar Ceiling with ceiling tiles in conjunction with electrician's recommendation for new lighting plan
- Install supplied click flooring
- Finish room to a paint ready

Not Included

- Painting
- Electrical - lighting, plugs, wire, etc
- HVAC

File room

- Install filing cabinets (One spot needs to be adjusted so it will fit in the wall slot.
- Move door down the wall
- Supply and install new solid core door with frame and with new lock set.
- Removal of T Bar ceiling
- Re-installation of T Bar Ceiling with ceiling tiles in conjunction with electrician's recommendation for new lighting plan
- Install supplied click flooring
- Finish room to a paint ready

Not Included

- Painting
- Electrical - lighting, plugs, wire, etc
- HVAC

Potential Extras

- Install supplied window
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Reception

- Supply and Install new vestibule area. c/w glass window lockable
- Supply and install solid core door with frame with new passage set
- Removal of T Bar ceiling
- Re-installation of T Bar Ceiling with ceiling tiles in conjunction with electrician's recommendation for new lighting plan
- Install supplied click flooring
- Finish room to a paint ready

Not Included

- Painting
- Electrical - lighting, plugs, wire, etc
- HVAC

Potential Extras

- Install supplied window

Meeting Room

- Removal of two doors inside walls and board in to paint ready
- Removal of gyprock and install a sound barrier insulation. Install new gyprock and make paint ready
- Install a new solid core door with frame at hallway side.
- Removal of T Bar ceiling
- Re-installation of T Bar Ceiling with ceiling tiles in conjunction with electrician's recommendation for new lighting plan
- Install supplied click flooring
- Finish room to a paint ready

Not Included

- Painting
- Electrical - lighting, plugs, wire, etc
- HVAC

Potential Extras

- Install supplied window

Office 305- 308

- Install a new solid core door at hallway side.
- Removal of T Bar ceiling
- Re-installation of T Bar Ceiling with ceiling tiles in conjunction with electrician's recommendation for new lighting plan
- Install supplied click flooring
- Finish room to a paint ready
- Supply and Install new doors with frames (no need for solid core doors)
- Supply and install new walls
- Install sound proofing between walls to help with sound travel.

Not Included

- Painting
- Electrical – lighting, plugs, wire, etc
- HVAC

Potential Extras

- Install supplied window

Kitchen

- The kitchen is basically a complete rebuild. Install sound proofing between walls to help with sound travel.
- Removal of existing bathroom at current kitchen area
- Removal of T Bar ceiling
- Re-installation of T Bar Ceiling with ceiling tiles in conjunction with electrician's recommendation for new lighting plan
- Install supplied click flooring
- Finish room to a paint ready
- Supply and Install new doors with frames (no need for solid core doors)
- Supply and install new walls
- Install sound proofing between walls to help with sound travel.

Not Included

- Painting
- Electrical - lighting, plugs, wire, etc
- HVAC

Potential Extras

- Install supplied window

Bathrooms

- Room structure (must be coordinated with NBCC)
- Reinstall as per drawing
- Removal of T Bar ceiling
- Re-installation of T Bar Ceiling with ceiling tiles in conjunction with electrician's recommendation for new lighting plan
- Install supplied click flooring
- Finish room to a paint ready
- Supply and Install new doors with frames (no need for solid core doors)
- Supply and install new walls
- Install sound proofing between walls to help with sound travel.

Not Included

- Painting
- Electrical - lighting, plugs, wire, etc
- HVAC

Potential Extras

- New fixtures

Office 310.311.312

- Install a new solid core door at hallway side.
- Removal of T Bar ceiling
- Re-installation of T Bar Ceiling with ceiling tiles in conjunction with electrician's recommendation for new lighting plan
- Install supplied click flooring
- Finish room to a paint ready
- Supply and Install new doors with frames (no need for solid core doors)
- Supply and install new walls
- Install sound proofing between walls to help with sound travel.

Not Included

- Painting
- Electrical - lighting, plugs, wire, etc
- HVAC

Potential Extras

- Install supplied window
- Potential to install a window in office 312

Elevator and Elevator shafts etc. will not be included in this contract.