



**Municipality of Grand Lake  
Regular Council Meeting Minutes**

**Monday, November 6, 2023  
7:00 p.m.**

**Chipman Council Chambers**

The regular meeting of the Municipality of Grand Lake was held at 7:00 p.m. on Monday, November 6, 2023, with Mayor Nicklin presiding.

**COUNCILLORS PRESENT:** Michael Richardson, DM

Greg Smith  
Mary-Faith Mazerolle  
Crystal Boudreau  
Gloria Hogg  
Gary Glenn  
Chanda Klassen  
Shawn Patterson

CAO: Michelle Dickinson

Attendees: Kelly Bishop, Grand Lake Mirror; and Donald Shirley

**Call To Order**

Mayor Nicklin called the meeting to order at 7:06 p.m.

**Approval Of Agenda**

**Motion:** Moved by Councillor Klassen and seconded by Councillor Boudreau to approve the November 6, 2023, regular council meeting agenda. **Motion carried.**

**Approval Of Minutes**

**Motion:** Moved by Councillor Klassen and seconded by Councillor Glenn to approve the minutes from the following meetings.

- October 4 (Regular Council Meeting)
- October 12 (Working Meeting)
- October 16 (Special Meeting)
- October 25 (Draft Audit Meeting)

**Motion Carried.**

**Conflict Of Interest**

There was no conflict of interest declared.

**Correspondence Read**

The Clerk read the following correspondence:

- Building permits issued by the Capital Region Service Commission with an estimated value of \$488,695.00 and fees paid of \$2505.00.
- Thank You Card Rural Settlement Network
- Thank You Card – Tammy Lewis

- Thank You Card – Queens North Community Health Centre

### **Consent Agenda**

- **Municipality of Grand Lake – Sewer Operating Cheque Disbursement - \$108,991.87**  
**Recommendation** – Accept the Sewer Operating Cheque Disbursement List at a cost of \$108,991.87.
- **Municipality of Grand Lake – General Operating Cheque Disbursement - \$547,612.04**  
**Recommendation** – Accept the General Operating Cheque Disbursement List at a cost of \$547,612.04.
- **CAO CAMA conference in Banff 2024**  
**Recommendation** – Approve the CAO to attend the CAMA conference being held in Banff in 2024
- **Community Care Resource Centre Donation – \$500 civic donations**  
**Recommendation** – Donate \$500 to the Chipman Resource Centre and the Minto Resource Centre with money coming from civic donations.

**Motion:** Moved by Councillor Smith and seconded by Councillor Glenn to accept all recommendations on the consent agenda. **Motion carried.**

### **Council Reports**

#### **Mayor Nicklin**

##### **Week 1. – October 1<sup>st</sup> – October 7<sup>th</sup>**

- Began the week with a meeting about the potential issues around 100 years of coal mining in our area.
- Reviewed tender openings for the Garbage pick up
- Attended a meeting on our website to discuss go live dates
- Traveled to Fredericton for a CRSC meeting on Finance
- Attended our Regular scheduled Council Meeting
- Attended a meeting to review our Safety Assessment manual
- Met with Lindon from Tiny homes to discuss potential issues as they move forward.

##### **Week 2 October 8<sup>th</sup> – 14<sup>th</sup>**

- Had a virtual meeting with our Clerk and ActiveNet to work out details on our online booking system
- Had another virtual meeting with NB Housing on the pilot project in Chipman. They wished to discuss what the ask is for the municipality.
- Had a meeting to discuss budget and what is expected moving forward.
- Had a meeting with Minister Austin about the jail and when it is coming.
- Opened discussions with NBCC about training here in the village. What it would take to open a facility here to train. It basically needs students. If you are interested in being a guard at the new facility, please let us know at the village office.
- Council had a working meeting to discuss projects.
- We met with Jake Stewart in Chipman to understand the Federal situation. How might he be able to help us moving forward.
- Met on Saturday to work with Gemtec on our Strategic plan.

Week 3 October 15<sup>th</sup> – October 21<sup>st</sup>.

- October 16<sup>th</sup> attended a working meeting with council
- Met with our CAO to discuss the future of moving to a purchase order system for all purchases. This way our money is truly tracked and overages will become a thing of the past.
- Met with JDI on Chipman housing project
- Attended a virtual meeting on the Chipman housing project with NB Housing
- Met with Charlie Malloy about the potential of purchasing the property that leads into our public works facility
- Met with CRSC in Fredericton about economic expansion
- Attended a virtual meeting with the clerk to discuss next steps with ActiveNet.
- Met with Roddy at the Chipman health complex. Talked about Doctor retention and attraction. The future looks bright for our area and we as a municipality want to work with our health complexes to attract doctors.

Week 4 October 22 – October 28<sup>th</sup>

- By-Election Congratulations to Shawn Patterson
- Met with Mark and our CAO in Chipman at the Heritage center to discuss the renovations.
- Had a meeting with CRSC to vote on the budget and the amended budget. Both votes were defeated meaning at this point we do not have a budget for CRSC.
- Had a virtual call with DTI to discuss the upcoming pavement plan
- Met with our auditing accountant to discuss the draft audit.
- Had our first meeting with the Arena committee to discuss the arenas. I just want to thank all involved for their professionalism during this meeting.
- Had a virtual call with our CAO and WSP our consultant on the next steps for our new wastewater treatment facility in Chipman. This project is currently at 13.3 Million.
- Attended the Camp Wegesegum Spooktacular...It was spooky... From Chain saw guys to spooky ghosts everyone had a wonderful time. Special thanks to Chelsey and crew for putting on such a wonderful event. Get in line for next year so you do not miss this event.

Week 5 October 29<sup>th</sup> – October 31<sup>st</sup>

- On the 29<sup>th</sup> set up and attended the Camp rotary haunted event. The municipality decorated a cabin and my family, and I passed out treats. Thanks to Deputy Mayor Richardson for setting up and tearing down the event. This was the first year for this event and hopefully not the last.
- On Monday met with Lonnie Forbes and his team of planners from CRSC. There is a lot moving forward in our area we just wanted to be on the same page as per how the communities should look green space, Walking trails etc.
- October 31<sup>st</sup>. thank you to Councillor Boudreau and Monique Brown for decorating the legion with fabulous decorations. Again, my wife and I passed out treats and had a great time. I believe the count is over 400 kids through the legion. This is an incredible number.

**Crime Report**

- Oct 2/23 Chipman. Individual in mental distress. Individual detained and transported to hospital.
- Oct 3/23 Chipman. Assault, breach of conditions. Individual arrested.

- Oct 10/23 Minto. Sexual assault. Investigation ongoing.  
Minto. Threats. Investigation ongoing.
- Oct 11/23 Chipman. Threats. Individual arrested, released on conditions pending future court appearance.  
  
Minto. Assault. Investigation ongoing.
- Oct 25/23 Chipman. Sudden death. No criminality suspected.  
Chipman. Sudden death. No criminality suspected.  
  
Minto. Sexual assault. Investigation ongoing.
- Oct 29/23 Chipman. Sudden death. No criminality suspected.

### **Councillor Smith**

#### **Grand Lake Fire Department Report**

##### **Chipman Area**

9 Fire calls this month:

- Mutual aid for Minto Fire Department
- Vehicle fire
- 2 false alarms at JDI
- 1 false alarm at the Chipman Public Library
- 1 false alarm at the Chipman Forest Ave. School
- Brush fire on Hillcrest Ave.
- Medical assist to Ambulance New Brunswick
- Motor Vehicle Collision on Main Street

##### **Minto Area**

Total Calls for the Month: 7

1-house fire

3-MVA

1- Mutual Aid

1-Power Line

1-911

### **Councillor Mazerolle**

- Attended our regular meetings for October and special meetings except October 25th meeting.
- Attended the bi-election information meeting for Ward 4 election. Congratulations to new Councillor Shawn Patterson
- Attended GemTech meeting on Saturday the 14<sup>th</sup> of October
- Met with EMO lead Danny Hargrove regarding the purchase of a trailer
- Had a special events committee meeting to start planning for the municipality Christmas parade and tree lighting. Reminder tomorrow is the deadline to have your December event added to our Grand Lake Christmas Express event calendar. Please call either office to add your event.

- Reminder that the Santa Claus parade in Chipman is Friday December 1st at 7pm and in Minto, Sunday December 3rd at 6 pm. Hope to see lots of participation in both parades. There will be e loads of fun for all after each parade so stay tuned for details.

### **Councillor Boudreau**

- Attended all regular and special meetings of council.
- Attended a special events meeting to discuss the Christmas parade and other events in December. We will be meeting again this week.
- Working on the areas Councillor Smith and I feel should have better surveillance and lighting.
- Thank you to Monique Brown for helping with the indoor trick or treat again this year. There were very close to 500 kids come through. Thank you to everyone who donated and helped make this event a great success.
- Worked on a nomination for citizen of the year.
- Attended a meeting about the pump track project. To discuss the steps moving forward with the project.
- Finished the veteran's banners and once again thank you to the maintenance staff for doing a great job putting them up.
- The walking trails are being cleaned up and brush and trees cut this month. Thank you Edgar for the great job.

### **Councillor Hogg**

- October 11 – attended a meet and greet for the by-election – congratulations to Shawn Patterson
- October 13 – attended a Job Fair at the Heritage Center. Also had the privilege of meeting with member of Parliament Jake Stewart about discussions to further enhance our commitment to community development

### **New Business**

#### **a) Rescind March 20, 2023**

**Motion:** Moved by Councillor Klassen and seconded by Councillor Glenn to rescind the motion made on March 20, 2023, that a calendar be made from the logo entries with the proceeds going towards children's activities. **Motion carried.**

#### **b) Rescind July 17, 2023 Motion**

**Motion:** Moved by Deputy Mayor Richardson and seconded by Councillor Mazerolle rescind the July 17, 2023, motion to proceed with the upgrade of the arena at a cost of \$107,880 with money being taken for the Minto Capital Reserve Fund. **Motion carried.**

**New Motion:** Moved by Deputy Mayor Richardson and seconded by Councillor Glenn to pay for the upgrade of the Minto arena at a cost of \$107,880 with a portion of the money coming out of Municipality of Grand Lake gas tax 2023 money and the remainder coming out of Minto Capital Reserves. **Motion carried.**

**c) Human Resource Policy Manual –**

**Motion:** Moved by Councillor Mazerolle and seconded by Councillor Hogg to accept the Human Resource Policy Manual as presented. **Motion carried.**

**d) EMO Job Trailer**

Councillor Mazerolle and seconded by Councillor Hogg to table the discussion on the EMO mobile workstation until Councillor Smith is able to speak with the Fire Chief obtain more information regarding the enclosed trailer that the Fire Department owns.

**e) Chipman Housing Authority**

**Motion:** Moved by Councillor Hogg and seconded by Councillor Glenn to extend the lease currently in place with the Chipman Housing Authority from 25 years to 30 years. **Motion carried.**

**f) Rural Plan Committee**

Mayor Nicklin spoke on the Rural Plan By-Law and the need for committee to have input on this by-law. There will be 7 to 10 people on the committee and the following councillors have volunteered for the committee as well: Deputy Mayor Richardson, Councillor Patterson and Councillor Mazerolle. These councillors will come up with names to be on the committee and provide them to the clerk to forward on the CRSC.

**g) NB Power – Clearing small portion of land on municipal property**


**Motion:** Moved by Councillor Klassen and seconded by Councillor Hogg to allow NB Power to clear 30 ft on Municipal property given there is no impact on the trail system. **Motion carried.**

**Open to the Floor**

There were no questions from the floor.

**Adjournment**

Moved by Councillor Boudreau and seconded by Councillor Smith to adjourn the open session at 8:18. **Motion carried.**

  
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Mayor, Kevin Nicklin

  
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Clerk, Andrea Mazerolle