



## Special Events Committee Meeting Minutes

November 7, 2023

Virtual

### Attendance

Councillor Mazerolle  
Councillor Boudreau  
Councillor Klassen  
Linda Hickman

Councillor Mazerolle called the meeting to order at 7:05 p.m.

There will be 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place awards for both parades. The Logue family will judge and present the Johnny Logue Christmas Spirit Award for the Minto parade. The Chipman area committee will think of a deserving individual that embodies that embodied the Christmas Spirit Award for the Chipman parade.

Councillor Mazerolle will look after ordering the awards.

The Chipman Library will look after reading stories at the gazebo in Chipman following the parade. Councillor Klassen will follow up with the Minto Library to see if they will read at the Minto gazebo following the parade. If they aren't able to, Allison Nearing might be able to.

Councillor Klassen will reach out to Canada Post re letters to Santa.

The backdrop came in for the photo booth and Crystal has a stand for the backdrop.

Councillors Boudreau and Mazerolle will see what they need to set things up at the gazebo.

Councillor Klassen will reach out to the Newcomers to see if they would like to set up something after the parade as well.

Councillor Klassen hasn't heard back from the Senior Development officer about CN being a sponsor for the parades.

Councillor Boudreau is designing the float and Councillor Mazerolle is picking up the supplies.

Councillor Boudreau has a sound system which she can set up at the gazebo and Councillor Mazerolle has lights.

Councillor Klassen is checking with the office to see if they had score sheets for the parades for previous years.

Councillors Boudreau and Mazerolle will work on building the train for the parade.

Councillor Mazerolle will look after getting red and green ink pads for the craft.

Irving may volunteer to help out with the craft booth.

Councillor Mazerolle will look after getting glow sticks at the dollar store and gathering goodies for treat bags.

Councillor Mazerolle will look after purchasing burners and pots for the hot chocolate. Councillor Mazerolle will reach out to Vicky Fasquel and Chelsea Albright to see if the Fire Department will look after the hot chocolate.

Councillor Klassen will reach out to Rogers about taping the parade.

Maintenance will need to block off the streets for the parades and work with the Fire Departments. Councillor Boudreau will be their contact person for the Minto parade and Councillor Klassen will be the contact person for the Chipman parade. The clerk will look after putting work orders in for that.

Adjourned at 7:50