



**Municipality of Grand Lake
Regular Council Meeting Minutes**

**Wednesday, October 4, 2023
7:00 p.m.
Minto Council Chambers**

The regular meeting of the Municipality of Grand Lake was held at 7:00 p.m. on Monday, October 4, 2023, with Mayor Nicklin presiding.

COUNCILLORS PRESENT: Michael Richardson
Greg Smith
Mary-Faith Mazerolle
Crystal Boudreau
Gloria Hogg
Gary Glenn
Chanda Klassen

SDO: Alyson Boudreau

Attendees: Kelly Bishop, Grand Lake Mirror; Tara Crowley, Steve Gauthier, Elaine Gauthier, Lisa Duncan, Brian Storey, Donna Yates, Adam Spencer and Keith Manderville.

Call To Order

Mayor Nicklin called the meeting to order at 7:00 p.m.

Approval Of Agenda

Motion: Moved by Councillor Boudreau and seconded by Councillor Hogg to approve the October 4, 2023, regular council meeting agenda. **Motion carried.**

Approval Of Minutes

Motion: Moved by Councillor Boudreau and seconded by Councillor Mazerolle to approve the September 6 regular council meeting minutes and the September 25, 2023 special council meeting minutes. **Motion Carried.**

Conflict Of Interest

There was no conflict of interest declared.

Correspondence Read

The clerk read the following correspondence:

- building permits issued by the Capital Region Service Commission with an estimated value of \$630,000.000 and fees paid of \$3200.00.

Consent Agenda

- **Municipality of Grand Lake – Sewer Operating Cheque Disbursement - \$38,111.17**
Recommendation – Accept the Sewer Operating Cheque Disbursement list at a cost of \$38,111.17.
- **Municipality of Grand Lake – General Operating Cheque Disbursement - \$340,223.58**
Recommendation – Accept the General Operating Cheque Disbursement list at a cost of \$340,223.58.

Motion – Moved by Deputy Mayor Richardson and seconded by Councillor Smith to accept all recommendations that fall under the Consent Agenda. **Motion carried.**

Council Reports

Mayor Nicklin

Week 1. – September 1st to September 9th

- Attended a meeting on September 1st on sewer lines
- September 5th met with staff on funding of sewer line replacement for budget
- September 5th evening attended a meeting on policing in our area
- September 6th attended our regular council meeting
- September 7th attended a CRSC meeting to discuss the upcoming budget and what it means for Grand Lake.
- September 8th had meetings with staff to discuss my vacation and transferred files so they could continue to move forward

Week 2 – 3 September 9th to September 24th (Vacation)

Week 4 September 25th to Oct 1st

- September 25th attended the special meeting
- September 26th met with a developer on housing project for Minto area
- September 27th met with CRSC on affordable housing. What is the plan for the province and what incentives are available for any entrepreneurs wishing to invest.
- September 28th met on the year end (levee state of the union)

Crime report (see attached report) localized

On September 29th 2023, Traffic Enforcement (TTEU) and Highway Safety Enforcement (HSE) officers conducted traffic enforcement operations in Hanwell, Oromocto, Minto and Chipman.

Here is a break down of the violation tickets issued.

Total traffic violations (E-Tickets) issued = 73

Charge Section Wording

- 30 MVA 140 speeding
(1.1)(a)
 - 9 MVA 140 Speeding more than 25 km/hr but less than 50 km/hr over speed limit
(1.1)(b)
 - 1 MVA 140.1 speeding in school zone
(5)(a)
 - 5 MVA 17 (1)(b) registration expired
 - 1 MVA 17.1 (2) vehicle not insured
 - 1 MVA 186 (3) failing to stop at stop sign
 - 6 MVA 200.1 (3) not wearing seat belt (driver)
 - 1 MVA 200.1 (4) not wearing seat belt (passenger 16 years or older)
 - 1 MVA 230 (1) substandard tires
 - 4 MVA 250 no current inspection certificate
(1)(c)
 - 6 MVA 265.02 using hand-operated electronic device
 - 5 MVA 28 (1)(a) operating vehicle with unsigned registration certificate
 - 1 MVA 28 (2)(a) failing to produce registration certificate (or a photocopy) upon request of peace officer
 - 2 MVA 28 (2)(b) failing to produce evidence of insurance upon request of peace officer
- Total Charges: 73

Councillor Smith

September 8 - did meals on wheels
September 9 - helped with the boxing event at the Minto arena
September 23 - attended harvest festival

Grand Lake Fire Department Report Chipman Area

2 motor vehicle collisions
1 false alarm at Chipman Public Library
2 false alarms at JDI
Ambulance NB assist
1 mutual aid call to the Minto detachment
1 sudden death – medical assistance

Minto Area

6 motor vehicle accident
1 mutual aid
2 NBP

Maintenance Report Date September 2023

Maintained trucks and equipment
Raised manholes on Upton Street.
Cleaned up from hurricane.
Prepared for Harvest Fest.
Worked on dog pen. Finished drains, tamped crush rock and framed for cement.
Brought back garbage cans, picnic tables, and flower boxes.
Flushed sewer lines in Chipman.
Did rounds with Minlak.
Repaired and unblocked storm drains.
Put up refurbished lights.
Check garbage weekly.
Fixed speed bumps when needed.
Maintained Comfort Station/Gilbert Park bathroom.
Fixed steps at the Centennial Arena by Zamboni man door and plant exit.
Fixed driveways due to washing out.
Cut grass with the bushhog.
Ditched Northside Drive.
Pressure washed and cleaned the splashpad due to algae.
Swept the streets with the sweeper when damp enough for it.
Maintained ballfields.
Fixed potholes on Tracy Road, Upton Street and where was needed.
Had to go to Fredericton to pick up supplies.
Helped the Arena paint the lines and the ice.
Painted and cleaned the whole shop.
Replaced culverts where needed.
Exposed the culvert by Emery Gauthiers.

Councillor Mazerolle

- Attended all regular and special meetings for council.
- Attended the Fall Brawl on September 9th put on by the Oromocto Boxing Club. They were overwhelmed with the support shown by our residents and plans are underway for a Spring Brawl. There were 3 local boxers on the card that evening. Congratulations to Logan Story, Austin Carr and Dylan Barton on their wins. Was a great event.
- Attended Harvest Fest at the QNCHC and MC'd the fantastic event put on by staff and volunteers of our health centre. Was an amazing event.
- Planning has started for Christmas celebrations in Municipality of Grand Lake. Councillors Boudreau, Klassen and I have started planning for parades and tree lighting festivities. Stay tuned for more information.
- Collaborated with EMO lead Danny Hargrove on the preparedness of Municipality of Grand Lake for hurricane Lee...see report from Danny. I want to thank Danny and his team and our fire department for their hard work in keeping us safe during an emergency event.
- Streets lights have been installed on Newcastle Centre Road ...thank you Deputy Mayor Richardson for this project for Ward one.

EMO Report for October 2023

- The week of the eleventh monitored for the possibility of Hurricane Lee coming into our area.
- As the week went on, spoke with Daniel Dekleva, Regional Emergency Management Coordinator for EMO in New Brunswick and several members of our committee.
- Spoke with Fire Chief Armstrong on the thirteenth and fourteenth expecting Hurricane Lee to affect our area.
- On September fourteenth, Level 1 Advanced Monitoring was initiated.
- Spoke with Elwood Wishart, Supervisor Public Works Chipman on the fourteenth, fifteenth, and sixteenth, having in-depth conversations to be ready for Hurricane Lee.
- On September fifteenth met with Councillor Mary-Faith Mazerolle to let her know plans were in place for the hurricane.
- Met with Brad Mills, Supervisor Public Works Minto to have things in place for the hurricane.
- Drove around Grand Lake looking for low lying areas and spots for possible washouts.
- Received a phone call from Deputy Mayor Mike Richardson. He wanted to touch base and to let us know if we needed any help, do not hesitate to reach out.
- Received a phone call from the Flowers Cove area that the power was out. There was no request for help.
- Received a call from the Black Diamond, Minto area as they had no power. No request for help.
- Daniel Dekleva reported at noon on September seventeenth Hurricane Lee had left our area.
- On September twenty-third, Red Cross Representative was shown around the Fire Hall in Minto by Eric LaBeurque, the Heritage Centre in Chipman by Elwood Wishart and the Fire Hall in Chipman by Tom Gillett.
- Spoke with Danny Dekleva, EMO Personnel, Fire Chief Armstrong and Red Cross Rep. Cathy Vautour about using the Arena. At this time, we feel we have adequate warming and charging stations - will follow up with Cathy Vautour and Red Cross on this matter.
- The Hazard, Risk vulnerability Assessment has been added to the new plan. Still more work to be done.
- Elwood Wishart and Brad Mills have both agreed to be Operations Manager if the need is required.
- If anyone has any questions or concerns, I am around 24 hours a day, 7 days a week. Give me a call@ 506-230-2822.
- All storms, big or small, will be monitored and Councillor Mazerolle will be updated as needed.

Councillor Boudreau

- Attended all regular and special meetings of council.
- Discussed possible activities for this upcoming Christmas season with Councillor Mazerolle and Councillor Klassen.
- Talked to Councillor Mazerolle about possibly doing a speeding campaign video.
- The annual Halloween trick or treat is well underway this year. Working hard with Monique Brown making new decorations. Anyone who wants to volunteer or give donations please contact Monique or myself.

- Organized a staff appreciation party for municipality week, also did contests and thanked staff throughout the week.

Museum portfolio

- Discussed the condition of the museum and it was suggested that council should take a tour of the building and the basement with Brad.
- An accessibility study was done on the museum and the results are still pending. There is a 4 to 6 week wait time.
- The Senior Development Officer, Alyson Boudreau is submitting a funding request with CN rail in the New Year as per their request, on the caboose roof.
- The heat pump grant is still pending.

Trails

- Contacted the maintenance crew and was advised they did not get any trees done this year, but the trails need work next year without a doubt. Talked to Michelle about money in the budget for this year on trails.

Councillor Hogg

- September 9th – attended the Fall Brawl with 3 local contenders, Dylan Barton, Logan Storey and Austin Carr, all winning their category. Congratulations to all. Thank you to Councillor Mazerolle for being our spokesperson.
- September 21st – shared pizza with staff of the Municipality for municipality week. Thanks goes out to all of our great staff.
- September 21st – Grand Lake Expo was held at Chipman Forest Avenue gym. The event showed what our community has to offer. Businesses, several organizations, and churches in the area had booths and proud to say it was a success.
- September 23rd – attended Harvest Fest at Queen’s North Health Complex. A big thank you to everyone at the Queen’s North Health Complex. A job well done.
- September 23rd – went to the Country Music Wall of Fame. Congratulations to all the inductees. Bernie Krall, Terri and Michael George, John “Boomer” Hachey and Charlie and Jayne Smith. Thanks to Councillor Klassen, for being our spokesperson.

Councillor Glenn

- September 5th – attended a sewage meeting in Minto
- September 6th – attended the regular council meeting
- September 8th – met concerning the project at the wastewater plant in Minto
- September 13th – Unsightly premises inspection
- September 19th – worked at BINGO
- September 21st – attended the Grand Lake Expo
- September 23rd – attended the Bernie Sisk Memorial International Soccer Tournament
- September 25th – attended the special council meeting
- September 26th – met concerning the on-going sewer problem.

Councillor Klassen

Beaverbrook Art Gallery Passes

Check out the Beaverbrook Art Gallery! Come to the library to get a free pass, which you can use to gain a one-time entrance to the Beaverbrook Art Gallery on any day it is open from November 1, 2023, to March 31, 2024. Passes will be available in libraries starting October 2nd.

Brenda Despres Solo Art Show

Brenda Despres will be having a SOLO ART SHOW at the Minto Public Library from October 17th to 21st featuring her new urban/rural architectural style. Drop by the library to see these creations in person.

Employee Development Day

The library was closed on September 28th for the staff of the York Region to participate in day of professional development. Staff had an opportunity to connect with other staff from the region and participate in these sessions: Crafting Connections, Gender Diversity Inclusion and Library Gaming.

Harvest Fest

The library had a booth at Harvest Fest on September 23rd. Staff prepared scarecrow paper bag puppet kits to hand out to the children visiting the booth. There was a Scarecrow spin wheel for children to try, they received a prize corresponding to the number their spin landed on. Our display also featured items available for borrowing from our sporting equipment collection.

New Horizons for Seniors Programs:

This series is funded in part by the Government of Canada's New Horizons for Seniors Program.

Hand Quilting

Are you interested in learning how to quilt? Join Mary Yates as she hosts an introductory Quilting Workshop on October 25th, November 1st, November 8th, and November 29th from 6-8 pm. If you are interested in attending, please phone 327-3220 to register.

Memoir Writing Through Journalling

Join Author Chuck Bowie as he guides a group through the steps toward making your own **Memoir**. The Minto Public Library is hosting three workshops on **November 8th**, **November 15th**, and **November 22nd** from 1-3pm. No experience necessary, just bring a pen and paper, or an electronic device if you prefer. Register by phoning the library at 327-3220.

New Business

a) Retaining Wall – Minto Museum –

Motion: Moved by Councillor Smith and seconded by Councillor Glenn to proceed with the block wall purchasing the blocks from A&P Concrete at a cost of \$18,800 plus HST with money being taken from the old Minto Capital Reserves to cover the cost. **Motion carried.**

b) Arena Rates for Signage

SIZE	OUR COST	SELL COST
2X4	62.00	125.00
2X6	72.00	150.00
4X4	94.00	180.00
4X8	168.00	400.00
Zamboni		800.00

Motion: Moved by Councillor Glenn and seconded by Councillor Hogg to accept the suggested price of sign space rental at the arenas as proposed by Councillor Boudreau. **Motion carried.**

c) Tenders Unsightly Properties - 429 Pleasant Street, Minto

Motion: Moved by Councillor Richardson and seconded by Councillor Mazerolle to accept the tender from HB Barton Trucking at a price of \$7,981.00. **Motion carried.**

Tenders Unsightly Properties -

- 4362 Rte. 10 Hwy, New Zion, NB
- 4414 Rte. 10, New Zion
- 40 Post Road, Minto
- 567 Pleasant Street, Minto
- 3 Theatre Street, Minto
- 49 Red Bank Drive, Chipman

Motion: Moved by Councillor Richardson and seconded by Councillor Glenn to award the following tenders to In Motion Trucking:

- 4362 Rte. 10 Hwy, New Zion, NB \$10,749.05
- 4414 Rte. 10, New Zion - \$5,076.10
- 40 Post Road, Minto \$5,520.00
- 567 Pleasant Street, Minto \$5,520.00
- 3 Theatre Street, Minto \$5,520.00
- 49 Red Bank Drive, Chipman \$6,151.35

Motion carried.

d) Tender – Solid Waste Collection & Disposal Services

Motion: Moved by Councillor Glenn and seconded by Councillor Richardson to award the solid waste tender to Brewster Marine for a one-year contract at a cost of \$448,500 HST incl. **Motion carried.**

e) State Chemical Ltd.

Motion: Moved by Councillor Glenn and seconded by Deputy Mayor Richardson to Rescind motion made on August 28, 2023 Special council meeting to accept the quote from State Chemical Ltd. for the Lagoon Pump Station (120-day trial operation) at a cost of \$7,699.80 plus HST and six pails of the Aqua Jolt BEM at a cost of \$7,326.00 plus HST for the Optional Lagoon Treatment and to be paid from the Village of Minto Sewer Operating Reserve #48836278. **Motion carried.**

Motion: Moved by Councillor Glenn and seconded by Deputy Mayor Richardson to rescind motion made on August 28, 2023 Special council meeting to accept the quote from State Chemical Ltd. for the initial trial cost (180-day trial operation) for the Lift Station program at a cost of \$4,028.40 plus HST and to be paid from the Municipality of Grand Lake Sewer Operating account 339930764817. **Motion carried.**

New Motion

Motion: Moved by Councillor Glenn and seconded by Councillor Mazerolle to accept the quote from State Chemical Ltd. for the Lagoon Pump Station (120-day trial operation) at a cost of \$8,512.07 minus the HST refundable and six pails of the Aqua Jolt BEM at a cost of \$8,424.90 minus the HST refundable for the Optional Lagoon Treatment and to be paid from the Village of Minto Sewer Operating Reserve #48836278. **Motion carried.**

Motion: Moved by Councillor Glenn and seconded by Councillor Mazerolle to accept the quote from State Chemical Ltd. for the initial trial cost (180-day trial operation) for the Lift Station program at a cost of 4,651.20 Plus HST and to be paid from the Municipality of Grand Lake Sewer Operating account 339930764817. **Motion carried.**

f) Closure of Village of Chipman and Village of Minto Sewer Operating Accounts

Motion: Moved by Councillor Boudreau and Seconded by Councillor Glenn to close the Village of Chipman sewer operating account 701440008117 and the Village of Minto sewer operating account 302540068411 and to transfer all funds in both accounts to the Municipality of Grand Lake sewer operating account 339930764817. **Motion carried.**

g) Legend All-Stars Hockey Game

Mayor Nicklin signed the agreement with the legend all-star hockey game. They will be hosting one practice in Chipman and another one in Minto. Councillors Klassen, Boudreau, and Mazerolle will head up the committee to determine pricing for the different events for the all-star hockey game.

h) Heat Pumps

Motion: Moved by Councillor Hogg and seconded by Deputy Mayor Richardson to purchase three (3) heat pumps for the Minto Museum at a cost of \$11,447.58 +HST for a total of \$13,164.72. **Motion carried.**


Open to the Floor

Brian Storey brought forth concerns over a dog biting his wife. Mayor Nicklin advised the Municipality would look into it.

Lisa Duncan discussed the shut down of the RV pumping station and there not being any place for people in the area to dump their trailers.

Adjournment

Motion: Moved by Councillor Mazerolle and seconded by Deputy Mayor Richardson to adjourn the meeting at 9:05. **Motion carried.**



Mayor, Kevin Nicklin



Clerk, Andrea Mazerolle

