

**Municipality of Grand Lake
Regular Council Meeting Minutes**

**Monday, May 1, 2023
7:00 p.m.
Minto Council Chambers**

The regular meeting of the Municipality of Grand Lake was held at 7:04 p.m. on Monday, May 1, 2023, with Mayor Nicklin presiding.

COUNCILLORS PRESENT: Greg Smith
Gary Glenn
Crystal Boudreau
Chanda Klassen
Michael Richardson
Gloria Hogg
Mary-Faith Mazerolle

CAO: Michelle Dickinson
SDO: Alyson Boudreau

Attendees: Kelly Bishop, Grand Lake Mirror; Roger LaBeurque; Eric LaBeurque; Yvonne Foss-Caverhill; Brianne Hutchins; Shelley Caissie; Alia Caissie; Griffin Mountan; Glen Hall; Steve Gauthier; Elaine Gauthier; Glenna Best; Dan Yeamans; Matthew Richardson; Wayne Smith and Keith Hoyt.

CALL TO ORDER

Mayor Nicklin called the meeting to order at 7:04.

APPROVAL OF AGENDA

MOTION: Moved by Councillor Mazerolle and seconded by Councillor Boudreau to approve the May 1, 2023, regular council meeting agenda.

Motion carried.

APPROVAL OF MINUTES

MOTION: Moved by Councillor Boudreau and seconded by Councillor Hogg to approve the April 3, 2023, regular council meeting minutes and the April 17, 2023, special council meeting minutes.

Motion Carried.

CONFLICT OF INTEREST

There was no conflict of interest declared.

PRESENTATION

Dan Yeamans from Grand Lake Crimestoppers presented Mayor Nicklin with a plaque in appreciation for councils many years of continuous support.

Presentation – CFAS Student Brianne Hutchins

Brianne presented on how she spent the \$500.00 given to her by council. She decided to buy a cotton candy machine for the high school at a cost of \$470 and spent the rest on supplies for making cotton candy. They make cotton candy to give away as awards or prizes at different school functions and they also sell the cotton candy for \$2.50 per bag. They use the money raised to give back to the students in various ways.

Presentation – MMHS Student Alia Caissie

Alia advised that student council decided to spend the money they were given on hosting an end of year celebration for all students and staff. They invited council to attend a barbeque they will be hosting on May 25h at noon.

Presentation – Malinda Parks from CRSC – Property Rezoning (Materials Attached)

Motion: Moved by Councillor Klassen and seconded by Councillor Richardson to accept the following resolution:

BE IT RESOLVED that the Council of the Municipality of Grand Lake hereby directs that the clerk request, in writing, the written views of the CRSC Planning Review and Adjustment Committee with respect to the rezoning applications for PIDs 45171782 and 45080041 to be made within 60 days; that the public notice requirements of section 111 of the Community Planning Act be fulfilled; that the appropriate by-law to amend the Village of Chipman Rural Plan, By-Law No. 67, be prepared; and that the regular Council Meeting of Monday, June 5, 2023 at 7:00 p.m., at the Council Chamber in the Chipman Municipal Office be set as the time and place for the consideration of objections/support to the proposed by-law.

Motion carried.

CORRESPONDENCE READ

Motion: Moved by Councillor Klassen and seconded by Councillor Richardson to grant approval for Ms. Charlotte Smith to own three (3) dogs at her property. She lives on a large property and has a passion for adopting rescue dogs and giving them an incredible life. **Motion carried.**

Motion: Moved by Councillor Richardson and seconded by Councillor Boudreau that we give The Friends of Minto and Grand Lake Area \$2400 to provide summer week-end music at the Gazebo on Main Street in Minto beginning in June and continuing until the end of September, weather permitting. Money will be taken from BINGO, Special Events and Tourism. **Motion carried.**

Motion: Moved by Councillor Klassen and seconded by Councillor Richardson that in light of the information that all of the funds have been raised for 2023 for 3-5 Student leaders and a teacher advisor from CFAS to attend a national leadership conference, that council provide attendees from both CFAS and MMHS with Municipality of Grand Lake apparel swag and pins for trading. **Motion carried.**

The Clerk read correspondence from Ellen Gauthier concerning fencing for highway 10. The previous council from both Chipman and Minto were working with different government ministers

as well as now Minister Kris Austin to get fencing for highway 10. Mayor Nicklin did some investigation on this subject and discovered that it is not possible to put fencing up on this stretch of highway. The clerk for the Municipality will contact Minister Austin regarding this.

Councillor Klassen advised the Chipman Public Library will be holding a 50th Anniversary celebration on May 11, 2023, at 2:00 p.m. and invited everyone to attend.

Motion: Moved by Councillor Richardson and seconded by Councillor Glenn to purchase and 1/8 of a page full color ad at a cost of \$280 dollars in support of the New Brunswick Association of Fire Chiefs in support of their annual Children's Fire Safety Booklet. **Motion carried.**

The Clerk read a request from Healthy Teens Magazine requesting support in the form of an ad. The magazine goes to schools in our community and deals with such topics as tips to maintaining positive relationships, drugs, anxiety and depression and cell phone and electronics addiction. The cost of the ad is \$412.85. This was tabled until more information could be obtained on how much this magazine is used in our schools.

Motion: Moved by Councillor Boudreau and seconded by Deputy Mayor Smith to allow the u15 baseball team to use the arena for their practices, as they have indoor equipment, until the fields are ready for use. **Motion carried.**

Motion: Moved by Councillor Mazerolle and seconded by Councillor Klassen to table the request from Grand Lake Minor Hockey to open the Minto Arena for the 2023/2024 season on October 3, 2023, until more information is gathered. **Motion carried.**

The Clerk advised that Capital Region Service Commission issued three building permits with an estimated value of \$951,000.00. The fee paid was \$4930.00.

Motion: Moved by Councillor Richardson and seconded by Councillor Boudreau to give two (2) awards valued at \$500.00 each to two (2) deserving Minto High School graduates and to give two (2) awards valued at \$500.00 each to two (2) deserving Chipman High School graduates. **Motion carried.**

Motion: Moved by Councillor Mazerolle and seconded by Councillor Hogg to have speed bumps installed on Cedar Street by MEMS to slow traffic down. **Motion carried.**

COUNCIL REPORTS

Mayor Nicklin

Week 1. – April 3rd – April 9th

- Met on Garbage pick up issues and the Truck issues. More to follow.
- Attended the Regular Council meeting.
- Met to discuss criteria for new Municipal Fire Chief.
- Met with Cain insurance to better understand the offering.
- Zoom call with CRSC monthly meeting requirements.
- Spoke at the parade for the Grand Lake Wild provincial champions.

Week 2 – April 10th – April 16th

- Talked with a concerned citizen on the process for getting approved land permits.
- Spoke to Lonnie at CRSC about process for permitting and definitions of Unsightly.
- Zoom call with Jihad from Gemtec to discuss the importance of asset management and life cycle evaluation.
- Attended a spring tourism launch in Fredericton for the Capital tourism.
- Attended a zoom call with Mack Maritime on trucks.

Week 3 April 17th – April 23

- Attended a special council meeting to discuss unsightly premises. Lonnie Forbes from CRSC put on a presentation. This was very informative and will definitely help in writing our bylaw for unsightly.
- Daniel Goodwin came to speak to Michelle and I on policing and enforcement in our areas. This was very informative, and we will be making a presentation to the entire council shortly.
- Spoke with Roger Brown (former head of J division and Former chief of Police in Fredericton. He has agreed to work with our Council and also sit on our policing committee.
- I met with Stephen Pyke to discuss our new treatment facility in Chipman. To review some design criteria and what we can do to move this along. We are working on doing a swot analysis to determine potential exposure.
- Finished the week off with a zoom meeting from Mack trucks. We are weighing all options on vehicles to see what is the best solution for Grand Lake.

Week 4 April 24th – April 30th

- Another big week with planning and meetings on the Chipman bridge closure.
- We held a public meeting on the 25th where it was announced by Minister Carr and Minister Austin that we will be receiving the new temporary bridge. I was very excited about this news, thank you to JDI. If it was not for them contributing to this bridge, I am not convinced it would have happened. Thank you so much.
- I attended a meeting with Ignite. They help bring business opportunities to our community. This was in Fredericton at the forestry complex.
- I ended this week off with a Gemtec follow up meeting with Jeff Trail and Michelle. We spoke to our needs. Life cycle of assets and our 5-year plan. Jeff is putting a scope of work together to help us be able to bring everything together. As an example, if we know our arenas are going to be out of potential life cycle in 10 years we had better start working on a replacement prior to need it.

Report a crime online

- This Month in April we had the following:

• Occurrence	Minto	Chipman
• Total Year to date Occurrence	147	62
• Total same period 2022	165	99
• Assault	5	5
• Break and Enter	8	3

• Drug Offence	4	0
• Fraud	4	1
• Mental Health Act	12	5
• Robbery and extortion	0	0
• Theft of Motor Vehicle	3	5
• Theft of over \$ 5,000	0	0
• All other occurrence	115	43

Mayor Nicklin read a letter he received from Councillor Shaun Ward giving his resignation due to health issues. Councillor Ward will be greatly missed and we wish him all the best.

Deputy Mayor Smith –

- Attended all regular and special meetings of council for the month of April.
- April 12 – Travelled to Moncton to look at new equipment for maintenance.
- April 15 – Attended a meeting concerning the 5-year-plan.
- April 25 – Attended a Public Meeting concerning the temporary bridge in Chipman.
- Attended meetings with the fire departments and service for seniors and nursing home board of directors.

Councillor Hogg

- Attended all regular and special council meetings.
- On April 4th the Community Celebrated Grand Lake Minor Hockey U15 Wild Team bringing home the 2023 HNB U15 C Provincial Banner with a parade. We are all very proud!
- On April 25th attended the Public Meeting at the Chipman Heritage Center with Minister Carr and Minister Austin giving the exciting news regarding the **Temporary Bridge that will be installed.**
- Reminder of Spring clean up is being held on **Saturday, May 27th, 2023:** meeting locations are in **Minto** at the **Main Street Gazebo** and in **Chipman** it is being held at the **Chipman Library Parking Lot** both between 9 – 12 noon. Garbage bags and gloves will be provided love to see as many to come and clean up our municipality.

Councillor Mazerolle

- Attended the regular council meeting and special council meeting for the month of April.
- Attended the monthly meeting for the Minto Resource Centre as well as the AGM, was very impressed with their operation and look forward to working with them on upcoming initiatives; watch for a toy and new item yard sale on May 6th at the Centre; donations of non-perishable food item are always welcome; be sure to check out the clothing and household item boutique at the centre...revenue from this helps them with their food operations.
- Was able to attend the Minlak monthly meeting; had lunch with staff and clients and presented a cheque on behalf of the Municipality of Grand Lake...they were very appreciative of the monetary support. Facilitated a partnership with JDI and Irving Woodlands to supply enough lumber to build 3 picnic tables and 3 raised garden beds for

the clients to enjoy an enhanced outdoor space. This project will be completed in the next month.

- The Municipality of Grand Lake, Minto Coal Mining Days will be held June 29th -July 3rd with many events being held over the weekend. The Parade is scheduled for Saturday, July 1st at 12pm. We need floats and participation for the parade to take place. Contact Courtney Jordan at 506-262-0384 to register a float. The festival Dance with Dave McNeill Band will be at the arena on Friday, June 30th 9pm-1am. Tickets are available at Cochrane's Corner Store, Atlantic Pets for \$15. Prize draw for advanced ticket buyers. Fireworks will be at the Gilbert Park Saturday at dark. To see a full list of events and locations, check the Facebook page- Minto Coal Mining Days 2023- Municipality of Grand Lake. If your organization or group would like to host an event, please contact me or Courtney Jordan.
- Attended the public meeting for the announcement of the temporary bridge in Chipman. It was a very big day for our Municipality.

Councillor Klassen

Public Announcements

- Sunshine Rollers will be at the Chipman Arena on Wednesday, May 17th from 5pm to 9pm for a Roller Disco -Rentals available.
- Llama-zing Adventures will be at the Chipman Arena on Wednesday May 24th from 11 to 1:30. Drop in and mingle with the Llamas. Admission is \$2
- Saturdays in June from 9am to 1pm "Park-it Market" pop up Market at the Chipman Arena.
- Volunteers are needed to help plan Canada Day, Summer Festival and other events.

Councillor Richardson

Advisory committee

- The Grand Lake advisory committee will be meeting on Tuesday May 2nd at the Chipman Council chambers. I look forward to seeing updates on all the action items from the prior meeting.

Street light portfolio

- All streetlight plans that were approved by council have been installed. I want to thank NB Power for all their hard work to make this happen ahead of schedule. I have plans completed for New Zion, the Heath area on Highway 10, Iron Bound campground area and a couple other lights requested by council members. These will be discussed at a future meeting. I would like to remind council, that if you have an area within your ward that needs a streetlight plan that we need to go out together to see the area.

NB Power Property

- The process to acquire a full/partial lease of the former Grand Lake Generating Station property is still ongoing with NB Power. I asked for a timeline for a decision, but none is available at this time.

Five Year Plan

Special thanks to Mayor Nicklin and council for meeting on a Saturday last month to work on our five-year plan. All input was wonderful and a solid plan is in motion. Thank you to Mayor Nicklin and the first lady for making your home available.

Public Announcements

Congrats to Mayor Nicklin and Kirk Quigley on their silver medals at a recent pickleball competition in Miramichi.

Also, two local teams from our area will be competing at the Provincial Mens Bowling Tournament being held on May 3-6th in Fredericton. It is a grueling 4 day tournament with 11 matches and 33 strings. Best of luck to the guys and represent us proud.

Councillor Boudreau

- Attended all special and regular meetings of council for the month.
- Had a meeting with Michelle about the five-year plan for Hamilton Baird Park. What things should start taking place and what can wait? We are going to start with the tennis court revamp of the lines and clean up. Then next item on the list is the river look out. Michelle is getting quotes on that and the cost clearing of the land towards the water. For the groomed pathway. Five trees are going to be planted near the entrance done by communities in bloom. In addition, communities in bloom will be heading up a storyboard project about the info of the park. The playground equipment that was previously purchased will be put up and be located near the rest area.
- Made plans to re do the lines in the Minto tennis court & the outdoor arena for tennis, basketball and pickle ball.
- I would also like to add a basketball next to Gilbert Park near the entrance.
- Talked to Michelle about plans I have for the veteran's park and the miner's park as well for the near future.
- Contacted sunshine rollers for roller-skating in the Minto arena. We are still confirming details.
- Working with Ayden Boudreau on a car show, he is hosting on June 10 at the arena. More info to come on this event.
- Meeting with Maintenance Department and Deputy Mayor Smith to go over plans and costs for the multipurpose area/pump track project this week.
- Deputy Mayor Smith and I will be going through the trails to get an idea on what shape they are in.
- A new contact person was emailed about more info on the pump track project for a quote on the cost. Waiting on info on that.

Councillor Glenn

- April 3 - Attended a sewage meeting and later that day attended a council meeting.
- April 4 – Attended BINGO.
- April 13 – Attended sewage by-law meeting.
- April 15 – Attended a meeting concerning my 5-year-plan.
- April 17 – Attended a Special Council meeting with presentations by CRSC and WSP.

- April 21 – Inspected unsightly premises.
- April 24 – Viewed overhead passes.
- April 25 – Attended sewage meeting and later that day attended a public meeting about the bridge.
- April 28 – Inspected Thompson Road.

NEW BUSINESS

NBSPCA vs. Dog Constable

Motion: Moved by Councillor Klassen and seconded by Councillor Richardson to proceed with two dog constables for the Municipality with Councillor Smith finding a location within the community for a kennel. **Motion carried.**

Paving – Upton St. and Union Street

Motion: Moved by Councillor Mazerolle and seconded by Councillor Hogg for the CAO to proceed with securing funds from the Municipal Capital Borrowing Board for the amount \$813,426.90 for the paving of Union and Upton Streets. **Motion carried.**

NB Safety Source Update

Councillors need to look at the Health and Safety Program and decide what parts they want to take part in and what parts they don't and what parts they would like Terry White to look after.

We need to make sure everyone has the proper training.

We want to make sure that employees are taking the proper precautions at all times and not inadvertently putting themselves at risk.

EV Chargers for Minto

Councillor Richardson recommended not proceeding with the EV Chargers at this time. It was recommended to look at the usage at the Chipman location before proceeding in other locations. At the present time there has been no usage at the one we do have within the Municipality. It was agreed to promote the EV Charger as summer is approaching. This matter was tabled.

New Signs

Motion: Moved by Councillor Richardson and seconded by Councillor Mazerolle to proceed with getting costing for the next council of 5 signs around the boundaries the Municipality plus 2 additional signs, one referencing Chipman and one referencing Minto. **Motion carried.**

Caboose Located in Minto and Chipman

Motion: Moved by Councillor Richardson and seconded by Councillor Boudreau for the Senior Development Officer going forward to check for funding through CN and CIF and will work with Councillor Klassen to come up with a plan to present to Council. **Motion carried.**

Tennis Court on Yeamans Road

Motion: Moved by Councillor Richardson and seconded by Councillor Mazerolle for staff to look into resurfacing the tennis court on Yeamans Road half for pickleball and half for basketball. **Motion carried.**

RV Dumping Site

People have been unloading RV Dumping and leaving a mess behind. It was proposed that a gate be installed so that people need permission to dump.

This matter was tabled until Michelle does some research and brings it back to council.

eScribe

Motion: Moved by Councillor Richardson and seconded by Councillor Mazerolle to proceed with purchasing the Digital Readiness bundle at a cost of \$8725 annually plus \$2617 for the implementation fees. This will be taken out of our current administration budget. **Motion carried.**

Funds Transfer

Motion: Moved by Councillor Glenn and seconded by Councillor Klassen to transfer \$53,323.00 from the utility operating bank account #339930764817 to the utility reserve capital account #339930765317, as per the 2023 Municipality of Grand Lake sewer operating budget. **Motion carried.**

Library Board

Motion: Moved by Councillor Klassen and seconded by Councillor Richardson that Tiffany Blyth be approved for the Library Board. **Motion carried.**

Chipman Communities in Bloom

Motion: Moved by Councillor Klassen and seconded by Councillor Boudreau to table the discussion on the watering of the flowers for Communities in Bloom.

Little Church at Boat Marina/Park

Motion: Moved by Councillor Mazerolle and seconded by Councillor Richardson to leave the little church at the Marina where it currently resides. **Motion carried.**

3rd Reading of By-Law No. 03-01

Motion: Moved by Councillor Richardson and seconded by Councillor Hogg to accept the 3rd reading of By-Law No. 03-01. **Motion carried.**

Ratify Motion

Motion: Moved by Councillor Mazerolle and seconded by Councillor Boudreau to accept the amended amount for the council chambers and chairs at a cost \$18167.14 as the amount previously accepted by council did not include the tables for the Chipman Chambers. **Motion carried.**

Food Waste Program

Mayor Nicklin stated that the composting system would help the Municipality cut their cost. There is funding available. It reduces waste by 50%. Alyson, the Senior Development Officer, will figure out how to promote it and she will put it together for us.

Bulletin Board on Main Street

Motion: Moved by Councillor Hogg and seconded by Councillor Glenn to revamp the sign on Main Street. **Motion carried.**

Mountain Bike Minto

Motion: Moved by Councillor Smith to bring back one of our casuals for approximately 20 hours to leaf blow to help out Mountain Bike Minto and seconded by Councillor Mazerolle. **Motion Carried.**

Approval of Bill Payments

Sewer Cheque Disbursement

MOTION: Moved by Councillor Glenn and seconded by Councillor Klassen to approve the cheque disbursement list for the Sewer Operating Account in the amount of \$13, 018.56. **Motion carried.**

General Cheque Disbursement

MOTION: Moved by Deputy Mayor Smith and seconded by Councillor Boudreau to approve the cheque disbursement list for the General Operating Account in the amount of \$515,878.85. **Motion carried.**

OPEN TO THE FLOOR

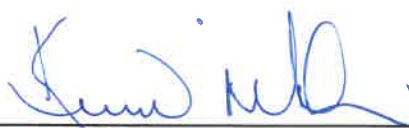
The Clerk will look into the sign and find out when it will be fixed.

CFAS teachers have allowed the students to take the day on May 25th to do the community cleanup. They asked for gloves and garbage bags be provided for the students.

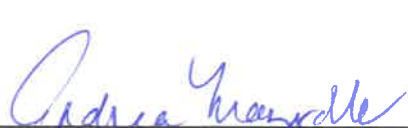
Mr. Hall wanted to thank the Mayor and Council for their work on getting the bridge. Since it is going to take a couple of months before the temporary bridge is ready so he would like lights installed on his street to slow traffic down.

ADJOURNMENT

MOTION: Moved by Councillor Boudreau that the meeting be adjourned at 10:30 PM.



Mayor, Kevin Nicklin



Acting Clerk, Andrea Mazerolle