

**Municipality of Grand Lake
Regular Council Meeting Minutes**

**Monday, June 5, 2023
7:00 p.m.
Chipman Council Chambers**

The regular meeting of the Municipality of Grand Lake was held at 7:00 p.m. on Monday, June 5, 2023, with Deputy Mayor Smith presiding.

COUNCILLORS PRESENT: Greg Smith
Gary Glenn
Crystal Boudreau
Chanda Klassen
Mary-Faith Mazerolle

SDO: Alyson Boudreau
Assistant Clerk: Donna Yates

Attendees: Kelly Bishop, Grand Lake Mirror; Steve Gauthier; Elaine Gauthier; Glenna Best; Keith Hoyt; Peter Dufour; Debbie Dufour; Shaun Ward; Dawn Brown; Malinda Parks; and Rick Turner.

Call To Order

Deputy Mayor Smith called the meeting to order at 7:00 p.m.

Approval Of Agenda

Motion: Moved by Councillor Boudreau and seconded by Councillor Klassen to approve the June 5, 2023, regular council meeting agenda. **Motion carried.**

Approval Of Minutes

Motion: Moved by Councillor Boudreau and seconded by Councillor Klassen to approve the May 1, 2023, regular council meeting minutes and the May 8, and May 15, 2023, special council meeting minutes. **Motion Carried.**

Conflict Of Interest

There was no conflict of interest declared.

Presentation – Malinda Parks (CRSC) Public Hearing – Property Rezoning at 559 & 575 Main Street, Chipman (attached)

- Deputy Mayor Smith introduced the public hearing and asked the Capital Region Service Commission, Malinda Parks, to give a presentation. Ms. Parks gave an overview of the amendment, the purpose, location and how it related to the plan.
- Deputy Mayor Smith asked Mr. Turner if he would like to speak. Mr. Turner spoke on behalf of J.D. Irving Ltd. He spoke of the community and looking for growth and this rezoning would help achieve that. In his submission he was hoping to gain access or right of way to the proposed driveway. He advised they were hoping to get construction started right away.

- Deputy Mayor Smith asked if any letter had been received and was advised that no letters were received concerning the matter.
- Deputy Mayor Smith asked if anyone would like to speak.
 - Resident Dawn Brown asked if a study had been done with respect to surrounding wells.

Response: Part of the process was focused a large communal well to service the units and the department wanted them to look at breaking the well systems up so it wasn't such a draw on the systems.
 - Oil Contamination why doesn't the other side of the street need a filtration system?

Response: The filtration was put in as a precautionary system, it was put in as an additional measure of safety.
- **Motion:** Moved by Councillor Mazerolle and seconded by Councillor Glenn that the public hearing be adjourned. **Motion carried.**
- Mayor declared the public hearing Adjourned.

Correspondence Read

- The clerk read a thank you note from the Internment Camp Museum to council thanking them for their recent Donation.
- The clerk read correspondence from the family of the late Irene DiCarlo thanking the Municipality for their donation in memory of Mrs. DiCarlo.
- The clerk read correspondence from the Chipman Public Library thanking the Mayor for his kind words and his donation of a book as well as the plants from the Municipality.
- The clerk read a card from the Fredericton Capital Region with the Visitor Guide which includes a write up on the Municipality of Grand Lake.
- The clerk read the building permits issued by the Capital Region Service Commission with an estimated value of \$2,161,552.17 and fees paid of \$7815.

Consent Agenda

- **Camp Wegesegum** – Donation to help with summer employment.
Recommendation - Donate \$500 to Camp Wegesegum to help fund student employment for their summer programs.
- **Grand Lake Annual JDI Fishing Derby** – Donation of \$500 to go towards prizes for fishing Derby being held July 29, 2023. Their goal this year is to try to get more Newcomers out this year. (Attachment)
Recommendation – Donate \$500 for financial Sponsorship to the fishing Derby.
- **Hook and Paddle** – Partnered with the Village of Chipman in past years to promote fishing. This is a televised event. In past years the village of Chipman donated \$500 to this event. (Attachment)
Recommendation – Donate \$500 as done in previous years for sponsorship in this event
- **Sewer Operating Cheque Disbursement List (\$64,428.66)** (Attachment)
Recommendation – Accept the Sewer Operating Cheque Disbursement List at a cost of \$64,428.66.
- **General Operating Cheque Disbursement List (\$240,530.88)** (Attachment)

Recommendation – Accept the General Operating Cheque Disbursement List at a cost of \$240,530.88

- **Chipman Communities in Bloom**

Recommendation – That Council approve for 2 maintenance people to water flowers two hours a day, five days a week in both Minto and Chipman.

- **Alternate for Mayor Nicklin for the CRSC Board**

Recommendation – That Councillor Richardson be named as Mayor Nicklin's alternate for the CRSC (Capital Region Service Commission) Board.

- **Donation Request for Hospital Activity Book for Children**

Recommendation – That Council donate \$149 for new Activity Books as done in the past to Make-A-Wish foundation.

Motion – Moved by Councillor Glenn and seconded by Councillor Mazerolle to accept all recommendations that fall under the Consent Agenda. **Motion carried.**

Council Reports

Mayor Nicklin

Week 1. – May 1st – May 7th

- May 1st met about the Chipman sewer and the piping infrastructure and attended the regular council meeting later that day
- May 2 attended the CRSC strategic workshop
- May 5th attended a Pivot workshop on development in our community

Week 2 – May 8th – May 14th

- May 8th attended a presentation on SCAN on what they can offer our community to help keep it safe
- May 9th had a meeting on a potential new building in our community
- May 10th had the privilege to attend our Chipman fire department meeting
- May 11th attended the Chipman library celebration
- May 12th met with a concerned group about transportation in our community. Meetings have taken place with CRSC to look at ways to fund a bus and how do we utilize it.
- May 13th spoke at the Minto Sports Wall of Fame.

Week 3 May 15th – May 21st

- May 15th attended a special council meeting.
- May 16th visited the Chipman ball field to review the condition of the sports field
- May 18th met at Camp Wegesegum to discuss survival of the Camp and moving of the road so it does not go directly through the camp

Week 4 May 22nd – May 31st

- May 23 worked at Tuesday night Bingo at the Heritage Centre
- May 24th met with the head of CRSC, John Smith, in Fredericton to discuss CRSC role versus our Municipalities roles.

- May 25th attended Clean up day with Chipman High School; attended a barbeque hosed by Minto High; and attended the unveiling of the Grand Lake proud banner displayed at the Irving mill in Chipman
- Attended CRSC strategic planning event at New Maryland place in Fredericton with the Chief Executive Officer
- May 29th attended an emergency meeting to discuss the potential of the Jail in our community
- May 30th met with the RCMP in Fredericton to discuss the need for increased visibility
- May 28th and 29th met with developers to discuss potential of building in both Chipman and Minto areas.

Deputy Mayor Smith –

- Attended all meetings of council for the month of May.
- Worked BINGO in Chipman on May 2nd.
- Attended a meeting on May 8 re. SCAN presentation (Justice and public safety Enforcement).
- Went with Maintenance Supervisor on May 11th to check the streets that are going to be paved
- Attended a board meeting on May 23 for Services for Seniors
- Helped with community cleanup on May 27
- Attended board meetings at Bishop Nursing Home on May 31.

Councillor Hogg

- Chipman Forest Avenue School gave back to the community by helping with the cleanup. Thank you to Principal, Yvonne Caverhill, students and staff for helping to clean-up our Municipality.
- On May 27th, Chipman Communities in Bloom and volunteers in Chipman and Minto helped to clean up our Municipality. Thank you to all who participated in sprucing up our community.
- Thank you to the support of Lemon's Lumber and DiCarlo's Home Hardware for the donations to help clean up our Municipality – your support is greatly appreciated.

Councillor Mazerolle

- Attended all regular and special council meetings.
- Formed and met with the new Special Events Committee for Municipality of Grand Lake. MEMBERS INCLUDE: Councillor Chanda Klassen, Courtney Jordan, Courtney Nicholas, Councillor Crystal Boudreau, Geraldine Barton, Janie Dasset, Katrina Jardine, Linda Hickman, Savannah Underhill, Tanya Orr, Valerie Raven
- Summer festival plans for the Canada Day weekend are finalized and events will take place over 4 days in Minto and on Canada Day in Chipman
- Summer festival in Chipman is planned for the New Brunswick Day long weekend.
- Watch for many exciting events being planned well into the Fall
- EMO supplies have been purchased and high visibility clothing is on order for our Municipality of Grand Lake EMO team
- Attended the Minto Sports Wall of Fame ceremony. It was a great evening honouring many local sports heroes, congratulations to all.

- Presented a sponsorship cheque to Ralph Goodwin for the Monte Farrell annual Shad fishing tournament on June 10th.
- Thank you to our volunteer fire fighters for their outstanding service especially over the last two weeks in this extremely dry season with many consecutive fires to fight.

Councillor Boudreau

- Talked with Alyson on the pump track /recreation space in Minto. Alyson was able to get more pricing and information to be able to finish our presentation to council.
- Talked to Alyson about putting in for a grant to make the parks more accessible for special needs children and families.
- Attended a special events meeting with the group.
- Talked to Joel about getting a picnic table for the mountain bikers one was purchased and put at the New England trailhead.
- Talked to Derek bishop from the Internment Camp Board about fixing the basement bathroom.
- Booked liquor for the dance with T & L Convenience and got workers for the dance. I will look after the bar and Councillor Mazerolle will take care of the money and tickets.
- Arranged to get our liquor license.

Councillor Glenn

- May 1 attended a council meeting
- May 3 attended a sewage and gas tax meeting
- May 8 - Attended a meeting with Kris Austin
 - Met with maintenance in Chipman
 - Attended a meeting on Policing
- May 11 attended the 50th Anniversary Library Celebration
- May 15 did a sewage inspection and attended a council meeting that evening.
- May 16 inspected unsightly properties
- May 23 sewage inspection and inspected unsightly properties
- May 24 Met with two (2) contractors on sewage
- May 26 Met with contractors regarding sewage

Ratify Motion on Ball Park Policy

Motion: Moved by Deputy Mayor Smith and seconded by Councillor Hogg to accept the new ball field policy for the Municipality of Grand Lake. **Motion carried.**

Sewage By-Law – 1st and 2nd Reading

Deputy Mayor completed the first and second reading of the sewage by-law.

Tabled Recommendations/Updates

- Councillor Glenn provided an update on the RV Dumping Station. The price on holding tank is \$500 plus another \$500.00 to pump it out. He is checking with the Department of Environment about the tank.

- **Municipal Signs**

Motion – Moved by Councillor Boudreau and seconded by Councillor Mazerolle to accept the quote from Dobbelsteyn Signs for the 54 x 60 at a cost of \$610.00 and have our Maintenance crew install them. **Motion carried.**

- **Storage Building – Shed Replacement**

Motion – Moved by Councillor Klassen and seconded by Councillor Glenn to accept the quote of \$5865 from The Shed Factory for a new Shed at the Marina. **Motion carried.**

- **Dog Containment Facility –**

Deputy Mayor Smith provided an update on the dog containment facility – he is looking at locating it in the maintenance yard. He is meeting with Chris Dykeman to get a price on pouring a concrete pad.

- **Minto Municipal Building Bathroom**

Motion – Moved by Councillor Boudreau and seconded by Councillor Mazerolle to proceed with the renovations of the downstairs washroom in the Minto Municipal Building through Tees Forestry & Contracting with a rough estimate of \$10,600. **Motion carried.**

- **Council Chambers**

Motion: In Councillor Richardson's absence, it was moved by Councillor Glenn and seconded by Councillor Boudreau to rescind the previous motion to hold meetings alternate months in the Chipman and Minto Council Chambers until the end of the year. **Motion carried.**

Motion: Moved by Councillor Glenn and seconded by Councillor Boudreau that commencing after this evening's meeting, all future council meeting will be held in the Minto Council Chambers except in special circumstances. **Motion carried.**

- **Electronic Sign**

Update – Sign is now working, however the sign needs to be reset and a new computer program installed.

New Business

- **Park Street Sanitary Sewer Lift Station Upgrade**

Motion: Moved by Councillor Glenn and seconded by Councillor Boudreau to approve the cost of assessing the Park Street sanitary sewer lift station upgrade by Roy Consultants at a cost of \$4470 plus HST. **Motion carried.**

- **Street Lights**

This was tabled as Councillor Richardson was not in attendance.

- **EMO – Radio**

Motion: Moved by Councillor Mazerolle and seconded by Councillor Glenn to purchase one TMR radio for the Municipality of Grand Lake EMO response team. **Motion carried.**

- **Speed Bumps – Wharf Road/Newcastle Creek**

Motion: Moved by Councillor Mazerolle and seconded by Councillor Glenn that one speed bump be installed on wharf road as soon as possible and reassess for a second one at a later date. **Motion carried.**

OPEN TO THE FLOOR

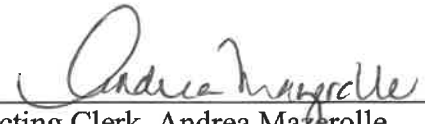
Steve Gauthier discussed the need for a sign by-law.

Peter Dufour discussed the potential jail and his concerns surrounding that.

ADJOURNMENT

MOTION: Moved by Councillor Boudreau and seconded by Councillor Mazerolle that the meeting be adjourned at 8:35 p.m.


Deputy Mayor, Greg Smith


Acting Clerk, Andrea Mazerolle