

**Municipality of Grand Lake
Regular Council Meeting Minutes**

Monday, July 10, 2023

7:00 p.m.

Minto Council Chambers

The regular meeting of the Municipality of Grand Lake was held at 7:00 p.m. on Monday, July 10, 2023, with Mayor Nicklin presiding.

COUNCILLORS PRESENT: Greg Smith
Crystal Boudreau
Chanda Klassen
Michael Richardson
Gloria Hogg
Mary-Faith Mazerolle

CAO: Michelle Dickinson

SDO: Alyson Boudreau

Councillor Glenn sends his regrets.

Attendees: Kelly Bishop, Grand Lake Mirror; Steve Gauthier; Elaine Gauthier; Glenna Best; Matthew Richardson; Keith Hoyt; Roger LaBeurque; Eric LaBeurque; Vicky Logue-Fasquel; Rose Scribner; Marcel Richard; Gail Richard; Guy McAllister; Elton Morrell; Tyler Saulnier; Normand Thibodeau; Randy Hickey; Kelly Bishop; Tyler Badger; Barry Armstrong.

Call To Order

Mayor Nicklin called the meeting to order at 7:00 p.m.

Approval Of Agenda

Motion: Moved by Councillor Mazerolle and seconded by Councillor Klassen to approve the July 10, 2023, regular council meeting agenda. **Motion carried.**

Approval Of Minutes

Motion: Moved by Councillor Smith and seconded by Councillor Richardson to approve the June 5, 2023, regular council meeting minutes, the June 14, 2023 (Special Meeting – By-Law No. 7), June 19, 2023 special council meeting, June 25 (Special Council Meeting – Fire Chief), and June 28 (Special Meeting – By-Law No. 6 & 7). **Motion Carried.**

Conflict Of Interest

There was no conflict of interest declared.

Introduction of Fire Chief for the Municipality of Grand Lake

Mayor Nicklin introduced Barry Armstrong, the Fire Chief for the Municipality of Grand Lake. Chief Armstrong thanked the volunteers from both departments. He is in the process of setting up committees to help the department grow. He believes in transparency and wants people in the Chipman and Minto area to know what is going on in the department.

Presentation to Minto Volunteer Fire Department for 60 years of Service

Mayor Nicklin presented a plaque to volunteer fire fighters Norman Thibodeau and Eric LaBeurque for Minto Fire Departments 60 years of service.

Presentation by the Logue Family to the Municipality of Grand Lake

Vicky Logue-Fasquel read a letter from the Logue Grandchildren donating the motorized trolley car that has been on loan from the Logue family since April of 1989. They had a plaque made to be displayed on the trolley car.

Correspondence Read

- The clerk read a thank you note from the Chipman Youth Centre thanking the Municipality for their annual donation of \$4000 and the donation of \$4500 for the summer sports program.
- The clerk read a thank you note from Gabriel Cook for the bursary he received from the Municipality. He received the Dwain Barton memorial award.
- The clerk read the building permits issued by the Capital Region Service Commission with an estimated value of \$434,500 and fees paid of \$1837.50.

Consent Agenda

- **CCiB (Chipman Communities in Bloom) Heritage signs**
 - Would like approval to place heritage signs in places around the area that have historical significance.

Recommendation: To allow Chipman Communities in Bloom to post heritage signs within the Municipality of Grand Lake.
- **CCiB (Chipman Communities in Bloom) – Dinner for Judges**
 - CCiB would like to partner with the Municipality and hold a dinner which would include the 9 Council members, 9 CCiB members, judges and 3 guests.
 - Dinner at Camp Wegesegum to showcase the area to the judges. The total cost of the meal is \$600 which includes tip and payment of staff.
 - Would like the Municipality to split the cost of the meal.

Recommendation: To split the cost of the dinner for the judges with Chipman Communities in Bloom when they are here judging.
- **Municipality of Grand Lake – Sewer Operating Cheque Disbursement - \$43,591.56**

Recommendation – Accept the Sewer Operating Cheque Disbursement List at a cost of \$43,591.56.
- **Municipality of Grand Lake – General Operating Cheque Disbursement - \$281,298.90**

Recommendation – Accept the General Operating Cheque Disbursement List at a cost of \$281,298.90.
- **Fire Department Applications-**
 - Application for Auxiliary Membership – Ethan Vail
Recommendation: Accept Ethan Vail as an auxiliary member for the Municipality of Grand Lake Fire Department – Minto Detachment.
 - Application for Membership – Denise McLong

Recommendation: Accept Denise Mclong as a member of the Municipality of Grand Lake Fire Department – Minto Detachment.

- Re-instate Cory Labeurque as full-time volunteer member

Recommendation: To re-instate Cory Labeurque as a full-time member of the Municipality of Grand Lake Fire Department – Minto Detachment.

- **Camp Rotary Haunted Secrets – Annual Haunt-a-Cabin Halloween fundraiser event. (Sunday, October 29th, 2023)**

- Treats provided by Camp Rotary.
- There is a base fee of \$20 per sponsored cabin or by donation.
- Each local business would be responsible for decorating their assigned cabin, having someone to pass out the treats and to “haunt” in the cabin and run any activity within the cabin if you choose.

Recommendation: To Sponsor a cabin for \$100 and have councillors “haunt” the cabin.

- **Unsightly Premises - 3 Theatre Street, Minto**

- Recommendation from CRSC – Secure the windows and doors on the property by boarding them over as property owner has not responded to notifications from Capital Region Service Commission.

Recommendation: Follow the recommendation from Capital Region Service Commissions recommendation of having the windows and doors on this building boarded up and bill it to the property owner.

- **Unsightly Premises – 49 Red Bank Drive, Chipman, NB**

- Recommendation from CRSC – remove the main house and foundation, remove the storage building on the rear of the lot, and clean up all debris from the property.

Recommendation – Follow the recommendation from Capital Region Service Commission of having house, foundation, storage building at the rear of the lot as well as all debris removed from the property.

Motion: Moved by Councillor Richardson and seconded by Councillor Hogg to accept all recommendations that fall under the Consent Agenda. **Motion carried.**

Council Reports

Mayor Nicklin

Week 1. – June 4 to June 10th - On Vacation

Week 2 – June 11th to June 17th

- June 10th Attended the fishing tournament kick off breakfast
- June 11th Attended the Miners Recognition at the Legion Miners park
- June 13th Met with the Jail committee
- June 17th Attended the Minto Volunteer Fire Department 60th Anniversary

Week 3 June 18th – June 24th

- On June 19th Attended the special council meeting
- June 20th Sat in on the Crime stoppers meeting (Briggs Corner)
- June 21 Attended the Chipman high school graduation

- June 22 Attended a CRSC meeting in Fredericton
- June 23 Attended a CRSC meeting on unsightly dwellings

Week 4 June 25th to July 1st

- June 26th Participated in 2 zoom meetings with CRSC - the first was on Economic Expansion and the second on tourism
- June 27 spent the morning in Chipman helping with the Gas tank installation and the new park equipment.
- June 28 Attended a CRSC meeting in Fredericton about the cost sharing initiatives around capital expenditures (such as the Pool in Fredericton)
- June 28th Attended a Zoom meeting on Sewer by law
- June 29th Attended the TRACC family fun night
- June 30th Attended a Zoom Meeting on garbage pick up
- July 1st attended the Breakfast in Chipman fish and game
- July 1st Flag raising in Chipman
- July 1st attended Minto fun days events Parade, Cake cutting, events at the park

Crime report

NEW IN JUNE

	CHIPMAN / MINTO	YEAR TO DATE	JUNE
Assault	4/6	0	0
Break in	3/8	0	0
Fraud	2/2	1	5
Drugs	0/2	0	2
Mental Illness	7/16	2	4
Theft of motor vehicle	3/5	0	0

Continued efforts have been in place to discuss the potential of the new jail coming to Minto. There has been a delay on a permit for the temporary bridge in Chipman however this is just temporary issues with a WAWA permit.

Deputy Mayor Smith –

- Attended all regular and special meetings of council for the month of June
- June 12 sat on the interview panel for the Fire Chief position
- June 13 delivered meals on wheels, attended a board meeting for service for senior, and worked at Bingo in Chipman
- On June 14 attended a meeting with the Fire Department in Chipman
- On June 28 attended a board meeting at Bishop Nursing Home
- June 30 attended fun days Dance
- On July 1 participated in the parade, attended the cake cutting at the park, and watched the fireworks Saturday night
- On July 2 attended the country show
- July 10 delivered meals on wheels

➤ **Maintenance Report – Minto and Chipman**

1. Maintain trucks and equipment.
2. Replace culvert on Upton St.
3. Replace brushes on Trackless for sweeping street.
4. Graduation flags up on light poles.
5. Put out flower boxes on Main St.
6. Repair storm drain on Northside Dr.
7. Sewer lateral repair at 35 Centennial Dr. and installed lateral to main line at 80 Logue Rd.
8. Work on dog pen to meet guidelines required at the Maintenance Building.
9. Ditching on Hospital St. with backhoe and dump truck.
10. Bush hog with Trackless.
11. Maintain and work on Ball fields, tore down dugout and looking to get a new one built.
12. Set up new pump for watering flowers.
13. Work on Chipman ball fields.
14. Clean UV lights at the Sewer plant.
15. Get dump truck inspected.
16. Get splash pad working and set up on the timer.
17. Install fan at fire department pumping station on Park St.
18. Paint inside train station.
19. Took down beaver dam at Gilbert Park so it would stop flooding and trapping beavers in the process.
20. Paved potholes with 15 Ton of asphalt.

➤ **Fire Department Report (Chipman)**

7 Fire calls for Chipman Fire Department
Mutual Aid for Minto Fire Department
False Alarm at JDI
False Alarm at Lockwood residence
Porch fire at David Fowler's
Hydro line arcing on Red Bank Drive
Alarm at residence – no one home

➤ **Fire Department Report (Minto)**

8 Fire calls for Minto Fire Department
Log truck
2 house fires
2 MVA
1 Tree on power line
1 Mutual aid
1 Car fire

Councillor Richardson

Advisory committee

The Grand Lake Advisory Committee meeting would like to welcome its newest member, Deborah Lloyd to the committee. We look forward to her bringing her vast knowledge and leadership skills to the team. Our last meeting was postponed. I will provide an update when a new date is selected for our next meeting.

Street Light Portfolio

All streetlights plans that were approved by Council have been installed. I want to thank Deputy Mayor Smith and Councillor Glenn for their time and effort in going around with me to identify new areas of need.

NB Power Property

The process to acquire a full/partial lease of the former Grand Lake Generating Station property is still ongoing with NB Power. I asked for a timeline for a decision, but none is available at this time.

Summer Festival

I want to thank council, staff, summer students and committee members for all their time and effort during the past summer festival. Councillor Mazerolle thank you for your leadership, time, and effort in making this a successful festival.

CRSC Board (alternate)

Attended last month's CRSC Board meeting on behalf of Mayor Nicklin. I look forward to serving as his alternate for this board.

Councillor Hogg

- June 24th enjoyed celebrating Multiculturalism Day at Camp Wegesegum by exploring diverse culinary traditions from several countries. It was a fantastic way to learn about different cultures. People are encouraged to participate in similar events as it is a fantastic way to promote cultural understanding and appreciation
- Spoke with the committee and learned about the newcomers program Reli (Rural Employment and Language Initiative). This program aims to address the various barriers faced by newcomers, particularly in terms of language proficiency, by aiding in job placement, provide resources regarding housing, healthcare, legal rights and cultural orientation. The program helps newcomers adjust more smoothly to their new surrounding and feel more connected and it helps aid to the successful integration to the community.
- The flower boxes were set up along main street in the month of June hoping to brighten up and adding a touch of natural beauty to our Municipality

Councillor Mazerolle

- Attended all regular and special council meetings
- Attended the Board meeting for the Minto Resource centre - informed the board of council's approval of a monetary donation to their cause
- Attended Minlac board meeting...last until September; please remember to support their recycling efforts
- Attended the Kids fun run as MC for the event put on by Grand Lake Wellness. Fantastic turn out of just under 200 children
- The Special events committee met to finalize Canada day weekend celebrations in both Minto and Chipman...events were well attended and a great success. Many people took in the parade, park events, festival events in Minto. Chipman boasted a breakfast, flag raising, picnic and music at the gazebo with everyone having a great time. Thank you to all involved in planning events.

- Miss Grand Lake is planned for August 19th with 10 contestants vying to represent our municipality, the committee is seeking sponsorship for this event, please reach out to Mandy Hunter or the office to give support
- July 16th will be a Family event at the Gilbert Park with local bands playing, bouncy castles and a magician, as well as food vendors
- I would like to thank the maintenance crew, office staff and council members for coming together to make festival a great success

Councillor Boudreau

- Attended all regular and special meetings for the month
- Special events: worked at the festival dance bar with Councillor Mazerolle. It was a great night and a huge success. All bills have been turned in and the profits are going to the special events committee. Thank you to our volunteers that helped that night.
- Participated in several festival events.
- Talked to the Senior Development Officer and finalized the green space project and it is ready to be presented at the next meeting.
- Working on a park upgrade with the Senior Development Officer – looking at equipment to help make the parks more accessible for special needs.
- Ordered new benches for each dog parks.
- Gathered pictures from residents with the parents' permission to post on our website

Councillor Glenn

- Attended all regular and special meetings of council
- June 1 – Meeting in Chipman re: office space in Chipman
- June 3 – Attended the Stilh Lumberjacks Challenge in Meductic – made connections on bringing an event like this to our area
- June 6 – Volunteered at BINGO
- June 8 – Followed up on unsightly properties
- June 13 – Participated in tender reading
- June 14 – Inspected sewage hook-up
- June 19 – Met with a resident about some concerns he had in the area
- June 20 – Volunteered at BINGO
- June 27 – Volunteered at BINGO
- June 30 – Met with contractors and did a site visit on sewage

Councillor Klassen

➤ **Library Report**

WELCOME NEW LIBRARY ASSISTANT:

I am pleased to welcome Karen Smith to the permanent position of Library Assistant at the Minto Public Library. Karen worked for Ambulance New Brunswick as a Paramedic for the past 13 years. She also worked at Grand Lake Timber and as a early childhood educator.

This summer, we are pleased to welcome Jenna Flemming, a 2023 MMHS graduate as our Summer Reading Club Activity Leader. The theme is Spooky Summer with the slogan I Love Books.

SUMMER READING CLUB Ages 7-13, Tuesday at 10:30 am (July 11 – Aug. 22)

- Stories, crafts, songs, and games.

Read to Me Club Ages 2-6, Thursday at 10:30 am (July 6 – August 24)

- Preschool children enjoy stories, crafts, songs, and games.

Puppet Fun All Ages, Wednesday at 1:30 pm (July 12 – August 16)

- Children will participate in drama related activities, such as charades, readers theatre and puppetry.

Teen Time Ages 12-14, Wednesday at 6 pm (July 12 – August 16)

- Teens will participate in journaling, art-related projects, and trivia.

STEAM-tastic All Ages, Friday at 10 am (July 14 – August 18)

- Science, Technology, Engineering, Art, and Math.

ART ADVENTURES All Ages, Saturday 10:30 am (July 15 – August 19)

- Art activities include painting, drawing, and weaving. Supplies provided.

DROP in SATURDAYS All ages, 1:30 – 4 pm (July 15-August 19)

- Variety of Activities

REGISTRATION: All our programs are free. Register at your library or online at www.gnb.ca/summerreadingclub.

Ratify Motion on Rezoning By-Law No. 07

Motion: Moved by Councillor Boudreau and seconded by Deputy Mayor Smith to accept the Rezoning By-Law No. 07. **Motion carried.**

Ratify Motion on Sewerage By-Law No. 06

Motion: Moved by Councillor Mazerolle and seconded by Councillor Boudreau to accept the Sewerage By-Law No. 06. **Motion carried.**

New Business

- **Wille 465 Demo Machine for Chipman - \$148,500 plus tax and delivery**
Chipman Capital - \$38,520.00 and rest coming out of the capital budget for Chipman.
Motion: Moved by Councillor Richardson and seconded by Councillor Mazerolle to purchase the Wille 465 Demo Machine for Chipman at a cost of \$148,500 plus tax and delivery - \$38,520 coming from Chipman Capital and the rest coming from Chipman's capital budget. **Motion carried.** Councillor Klassen voted against.
- **Food Cycler Municipal Solutions – 2023**
 - Would need a minimum of 50 households to participate in the pilot program
 - 2 models to choose from 2.5L or 5.0L
 - There are discounts so that residents can pay a cheaper price
 - ❖ 2.5L is usually \$500 – resident would pay \$150
 - ❖ 5.0L is usually \$800 – resident would pay \$300
 - Municipality would contribute \$100/unit subsidy in addition to the Impact Funding available for the program. The net cost to the Municipality for 50 units (of either size) would be \$5000 plus tax and shipping
 - Residents would track for 12 weeks how much they use the food cycler and how the amount of garbage they have has decreased.

- Way to promote lessening our waste and could lead to the Municipality paying less in tipping fees for refuse.

Motion: Moved by Councillor Mazerolle and seconded by Councillor Boudreau to contribute \$100/unit subsidy in addition to the Impact Funding available for the program with a minimum of 50 units plus shipping and tax. **Motion carried.**

- **Hazard Assessment – Safety Assessment**

Motion: Moved by Councillor Klassen and seconded by Councillor Boudreau to proceed with the Hazard/Safety Assessment at a cost of \$6000 plus HST. **Motion carried.**

- **Fire Department – 3 Quotes for Gravel Pad and Excavation Work for Dry Hydrant on Route 10 in New Zion**

- Jules Fasquel Ltd. – Pad is 60 ft. x 70 ft. – price includes shale rock to depth of 6 inches, levelled with dozer. 1 day of work with excavator – digging trench for pipe - \$5750
- GW Mill Contracting Ltd. – Supply gravel for turning spot for fire truck and dig out line for drafting - \$4140
- Emery Babineau Ltd. – Hauling gravel to make turning area for truck and excavating to install piping to draft water \$4370

Motion: Moved by Deputy Mayor Smith and seconded by Councillor Mazerolle to accept the quote for GW Mills Contracting at a cost of \$3600 plus \$540 for a total of \$4140. **Motion carried.**

- **Fire Department - Quote for Hardware re: Installation for Dry Hydrant Rte West of Minto**

- Howie R. Bird & Sons Ltd. – \$3899.02

Motion: Moved by Councillor Richardson and seconded by Councillor Boudreau to accept the quote from Howie R. Bird & Sons Ltd. for Hardware for the installation of the Dry Hydrant at a cost \$3390.45 plus \$508.58 HST for a total price of \$3899.02. **Motion carried.**

- **Fire Department – Quote for Adaptor to a Coupling or Elbow**

- Fleet Ready - \$899.83 plus tax

Motion: Moved by Councillor Boudreau and seconded by Councillor Richardson to accept the quote from FleetReady for the adapter, PVC pipe to adapt to a coupling or elbow at a cost of \$899.83 plus HST. **Motion carried.**

- **Streetlights**

Moved by Councillor Boudreau and seconded by Councillor Hogg to accept streetlight plans for New Zion, along Route 10 (Heath area), Ripples, New England Road, New Avon Road, Bronson Road, and Route 10 and Thompson Road. **Motion carried.**

- Flashing Light as Pleasant Drive and Post Road

Motion: Moved by Councillor Boudreau and seconded by Councillor Hogg to move forward with having a road study done to install a flashing light at Pleasant drive and Post Road (Minto end) with money being taken from the Minto Capital Reserves to cover the cost. **Motion carried.**

- **Ball Hockey – National – Sponsorship**

Motion: Moved by Councillor Richardson and seconded by Councillor Klassen to donate \$250 to sponsor the “Farm Team” at the ball hockey nationals. Deputy Mayor for, Councillors Hogg, Boudreau, Richardson, Mazerolle and Klassen voted against. **Motion defeated.**


- **Deputy Mayor – (Mayor Nicklin)**

Mayor Nicklin announced that moving forward Councillor Richardson will now be Deputy Mayor for the Municipality of Grand Lake.

OPEN TO THE FLOOR

ADJOURNMENT

MOTION: Moved by Councillor Boudreau and seconded by Councillor Hogg that the meeting be adjourned at 9:35 p.m.



Mayor, Kevin Nicklin



Acting Clerk, Andrea Mazerolle

