

**Municipality of Grand Lake
Regular Council Meeting Minutes**

DATE: Monday, April 3, 2023

TIME: 6:00 PM

LOCATION: Chipman Council Chambers

The regular meeting of the Municipality of Grand Lake was held at 7:00 p.m. on Monday, April 3, 2023, with Mayor Nicklin presiding.

COUNCILLORS PRESENT: Greg Smith
Gary Glenn
Chanda Klassen
Michael Richardson
Shaun Ward
Gloria Hogg
Mary-Faith Mazerolle

Councillor Boudreau sent her regrets as she was unable to attend.

Assistant Clerk: Donna Yates

Attendees: Kelly Bishop, Grand Lake Mirror; Steve Gauthier; Elaine Gauthier; and Keith Hoyt.

CALL TO ORDER

Mayor Nicklin called the meeting to order at 7:10.

APPROVAL OF AGENDA

MOTION: Moved by Deputy Mayor Smith and seconded by Councillor Klassen to approve the April 3, 2023, regular council meeting agenda.

Motion carried.

APPROVAL OF MINUTES

MOTION: Moved by Councillor Mazerolle and seconded by Councillor Hogg to approve the March 6, 2023, regular council meeting minutes and the March 13, 20, and 27, 2023, special council meeting minutes. **Motion Carried.**

CONFLICT OF INTEREST

There was no conflict of interest declared.

CORRESPONDENCE READ

The Clerk read correspondence from J.O.Y. Chipman Senior's Club thanking Council for providing donuts for the Kitchen Party.

The Clerk read correspondence from 2708 Chipman/Minto Royal Canadian Army Cadet Corps. They would like to use the Minto Centennial Arena on Tuesdays, Thursdays and Saturdays to prepare and to conduct the Army Cadet Corps' Annual Ceremonial Review.

Motion: Moved by Councillor Richardson and seconded by Deputy Mayor Smith to allow the Cadet Corps to use the Minto Arena on Tuesdays, Thursdays and Saturdays at no charge. **Motion carried.**

The Clerk read correspondence from Charlotte Smith requesting permission to add two chihuahuas to her household, she currently has two dogs.

Motion: Moved by Councillor Klassen and seconded by Councillor Mazerolle to table this decision until we have a chance to look at the bylaw. **Motion carried.**

The Clerk read correspondence from Holly Walker, owner of Atlantic Pets Canada. She requested that there be year-round maintenance for entry from parking to the entry gates and gate entry area at the dog park.

Motion: Moved by Councillor Mazerolle and seconded by Councillor Richardson that the pathways to the dog park be maintained year-round. The path to the gate will be snow blown however, the fenced in area will not be cleared out. **Motion carried.**

The Clerk read a letter from Chipman Community Care Inc. They are trying to fundraise to replace the flooring in their building through an online auction. They are looking for support of businesses and community members to donate items to this auction. If you have anything to donate you can contact Chipman Community Care Coordinator, Tiffany Blyth at 506-339-5565.

The Clerk read a request for support from the CFAS SRC Faculty Advisor, for student leaders to attend a national leadership conference. They are looking for financial assistance to cover registration and accommodation expenses.

Motion: Moved by Councillor Glenn and seconded by Councillor Hogg to table the decision until we find out if MMHS is sending students to this event as well. **Motion carried.**

Elementary Literacy ELF Program. They are looking for sponsorship in the amount of \$150.00. This decision was tabled from the March 6 meeting until more information could be gathered as to whether the money would be staying within the community. It was discovered that Minto Elementary uses this program and Council was advised that any donation would be staying within the community.

Motion: Moved by Councillor Klassen and seconded by Councillor Glenn to donate \$300 to the ELF Program. Research is to be done to find out if Chipman uses this program as well and if they do, an additional \$300 will be donated. **Motion carried. (NOTE: Chipman Elementary School also uses this program. A cheque for \$300 was written to the ELF program.)**

The Clerk read correspondence from the New Brunswick Police Association looking for sponsorship in their 36th Annual Crime Prevention Guide in the form of an advertisement. This decision was tabled from the March 6th meeting as Council wanted to make their decision once they met with the RCMP. This year the New Brunswick Police Association is preparing a "Teenagers Drug Abuse Prevention Handbook" to help show High School age children the

consequences of consuming street drugs that may include life threatening fentanyl and other potentially deadly substances.

Motion: Moved by Councillor Glenn and seconded by Deputy Mayor Smith to purchase a half page colored add at a cost of \$820 in the Crime Prevention Guide. **Motion carried.**

The Clerk advised that Capital Region Service Commission issued three building permits with an estimated value of \$215,000.00. The fee paid was \$525.00.

COUNCIL REPORTS

Mayor Nicklin

- Attended public meeting at the Heritage center March 1st, to discuss the bridge closure. In attendance was Minister Austin and Deputy Minister Rob Taylor. We were represented by all council and fire chief Barry Armstrong. The meeting was broadcast live on Facebook with great viewing. Also in attendance were 300 strong, concerned residents. At this point in time, I have been corresponding with the Minister all month in regards to where we stand. The long and short of it is the bridge contractor has given their price to complete the temporary bridge. This group is now investigating on whether or not it is feasible.
- On March 2, council and I met with the fire marshal. It was basically to understand our insurance ratings and to clear up a few issues around fire trucks etc. The meeting went well. Without the addition of fire hydrants, we are at the best rating possible. It will be our charge to maintain this good rating. It was determined that the attack truck on our fleet has to be under 20 years old, this contradicts what we have been understanding and now gives us room to plan correctly and successfully.
- On March 6th I had a meeting with Kris Austin and Jason Limongeli via text to get an update on the bridge. As previously mentioned, they are in negotiations still. Later that day we had a council meeting and discussed items such as purchase of the Kevin Lunney property. This property will strategically allow us to start improving Main St. Minto.
- On March 7th, I had meetings in Chipman then worked the Bingo that night.
- On March 10th, Deputy Mayor Smith and Councillor Klassen met at the Chipman cold storage facility to talk about making this into a public works building. This would enable the Municipality to work on vehicles and equipment etc.
- On March 13th, Council met with Minister Austin at 6:30 to better understand all our needs.
- On March 14th - Councillor Richardson and myself attended a meeting with DTI. In attendance was Minister Carr and Minister Austin. We were discussing the poor conditions of our Municipality's roads. I have asked the councillors to return to me a listing of all roads and the shape or condition they feel they are in. It was mentioned to us by Minister Carr that most other communities have already submitted a plan for the roads in their areas. As an additional concern was the fact that the province sent back what was requested by previous councils. Minto – Union St and Upton St was granted for 2023 and Main St Minto was not granted. Chipman asked for four areas – none of which were granted for this year. We do have one small piece granted for next year. Still lots to do on this.
- March 15th I met on the bylaws and more importantly the sewer bylaw. It was determined that we have many people utilizing an infrastructure and not paying. We are going to take steps to collect this money and to make our sewer bylaws more forceful. Councillor Glenn and Assistant Clerk, Donna Yates have been working on establishing a fair but strictly adhered to policy. At this point it is in for review with CRSC.

- March 16th, I spoke at the Christian Life Center. They gave me a beautiful bowl of fish chowder and we had a great meeting.
- March 17th, I met with Tiny Homes construction from Minto. They are currently making preparations for the start ASAP. (As soon as legal work is completed).
- March 20, I met with Auditors on the 2022 year-end via zoom. Later that evening, Council and I met with JDI group. JDI explained the operation better and what their involvement in our communities are. They extended the invitation for us to come tour their facilities and better understand the operations of their business.
- March 21, our CAO Michelle Dickenson and myself met with Alternate Waste to discuss our garbage pick ups and the potential issues with the garbage pick up. We have a great concern that our municipality disposes yearly garbage in excess of communities twice our size. Later that day we had a meeting with Ignite. They want to develop a regional strategy for items like tourism etc. At 2:30 that day, Deputy Mayor Smith and CAO and I met with Tiny homes to discuss future endeavors. They are looking to invest in our community, and we want to review all options.
- March 22, I had a video conference with CRSC John Smith. He was getting a pulse for our community and how better they can help. At 11:00, I had a meeting with EMO in Chipman. We basically handle the issue and upon our request they will be there for support. At 1:30 that day I met with our Lawyer Vanessa Gray to discuss her changing jobs and where do we stand on unresolved issues.
- March 23, the CAO and I met with the Union representing our Municipalities. Prior to the merger both Chipman and Minto had separate union agreements, they do not line up. We are negotiating a new union agreement for the new municipality.
- March 24, I met with two separate companies to determine the Council chambers modifications.
- March 27th I met with Alex Mills to discuss the potential selling of property or development of Ghost Hollow. This is a huge parcel of land around the Iron Bound Cove area.
- I met with two members that will be bringing a senior hockey team to the community. This will be exciting revitalization of our arenas.
- Later that evening council and I met with Cain insurance. We need to discuss potential coverage of duplicate items.
- March 28th, I had a general meeting on bylaws. This took most of the day.
- March 29th, I met with the RCMP to discuss lack of coverage and support and communication. They have assured me that we will see a better presence in our community. They also talked about the online toolkit to post suspicious activity in our areas.

Online crime reporting

Report a crime online

If this is an emergency or a crime in progress, call 9-1-1 or your local emergency number.

Online reporting is not monitored 24/7.

Please note, online reporting cannot be accepted if the incident involves:

- any theft, loss or property damage exceeding \$5,000
- personal violence such as assault, robbery, domestic violence
- theft (or loss) of firearm, medication, or personal identification (e.g. credit/debit cards, driver's licence)
- theft of vehicle, license plate or utility trailer
- hate motivated vandalism or hate motivated graffiti.

Call your local RCMP detachment non-emergency line to report. If you would like to make an anonymous complaint, contact Crime Stoppers at 1-800-222-8477 (TIPS).

Report online

Report these crime types online:

Damage/Mischief to Property (not from a collision)

Has someone damaged, defaced or vandalized public or private property? This may include:

- breaking windows, mailboxes, throwing eggs, spray painting, writing or drawing on property - such as using paint or spray paint

Note: Report this crime type online only if there are no witnesses, suspects, or video surveillance.

Report a crime

Damage / Mischief to Vehicle (not from a collision)

Has someone damaged, defaced or vandalized your vehicle? This may include:

- denting, scratching or keying the vehicle, breaking windows or lights, slashing tires.

Note: Report this crime type online only if there are no witnesses, suspects, or video surveillance.

Report a crime

Lost Property

Lost property includes any material goods that are missing or lost. This may include:

- currency, jewelry, keys and/or laptops

Please note: Lost firearms, medication, and personal identification cannot be reported online. Contact your local police to report the incident.

Report a crime

Theft under \$5,000

Theft involves someone taking property without your permission. This may include:

- theft of a bicycle, lawnmower, tools or other tangible items

Note: Report this crime type online only if there are no witnesses, suspects, or video surveillance.

On March 31st there was a bomb threat. I started out communicating with our office and then the RCMP. Councillor Richardson and myself went to the Christ Community church where the children were taken until the all clear was given. At or about noon the RCMP notified me that they did not find anything, and they were clearing the site. Thank you to our RCMP and all of the teachers and volunteers for keeping our children safe.

Deputy Mayor Smith –

- Attended all regular and special meetings of council for the month of March.
- Attended meetings with both fire departments.
- On March 9 attended a Nursing Home Board Meeting.
- On March 13 met with MP Jake Stewart and later that day met with Minister Austin.
- On March 14 met with NB Power on LED lighting and heat pumps for all our buildings and arenas.
- Met with Robert Fawcett from JDI on March 20.

- On March 21 had meeting with Tiny Homes developer and investor.
- On March 27 attended a meeting with Cain Insurance

Councillor Hogg

- Attended all regular and special meetings for the month of March.
- March 13th met with our MP Jake Stewart and later that day met with our MLA Minister Kris Austin.
- March 15th met with Dr. S. Morrissey and a few mountain bikers – I am looking forward to helping them in anyway.
- March 20th had a great presentation from JDI on how their woodland operations work.
- March 22nd the advisory board met bringing forth some great business opportunities.
- March 27th listened to a presentation by Luke Cain regarding insurance in the Municipality.

Update on ice caves parking lot, I spoke to landowner, he has a couple concerns:

- landowner is concerned about liability.
- A couple washouts on Tracy Road that need to be fixed asap before anyone gets hurt.
- 3 culverts to be fixed.

Councillor Mazerolle

- Attended regular and special council meetings (I was away on vacation March 20-31st)
- EMO spring flood watch has begun. Lead Danny Hargrove is monitoring the situation and will respond accordingly. New broadened area EMO plan is being worked on by his committee to encompass new municipal boundaries. Danny is requesting that when the new logo is chosen, that his committee be provided with identifying clothing to wear in an event.
- Minlak- no report as there was no meeting in March.
- Special events- currently recruiting a committee of community volunteers to form a special events task group. Will have a meeting soon to develop a plan moving forward.
- Resource Centre- unable to attend meeting as it was in conflict with the council meeting
- Logo contest was an overwhelming success, with many entries for us to choose from.

Councillor Klassen

Chipman Community Care

- For the month of March - 68 households served which was 97 adults and 39 children.
- They also made bi-weekly deliveries to both schools
- Picked up 1823 lbs of food from food rescue which is given out in the community fridge in the center.
- Soup for Seniors was cancelled this month because Tiffany was away, but 25 bags will be going out in April.

Chipman Public Library

- 50th Anniversary will be celebrated on May 11th.
- Summer position available.

Minto Public Library

- Library Assistant position available
- Summer Student position available.

Councillor Richardson

Advisory Committee

- The full seven-member committee met at the Minto chambers on March 22nd. Councillor Hogg and Clerk, Andrea Mazerolle were also in attendance. Chair Peter Dufour spoke on the purpose of the committee and finalized the mission statement. Opportunities NB was contacted, they are 100% behind helping our Municipality. They will provide direction on where to go for funding and will provide the resources to help us get there. Our Senior Development Officer will also be very busy doing a lot of leg work and help in getting paperwork and research completed. There are many to do lists for each member. The next meeting will be set once council meets to discuss our five-year plan. I have asked for the committee to provide a five-year plan as well.

Street Light Portfolio

- I am glad to announce that council has granted approval for streetlights for two other areas in the municipality. Four 100w streetlights for Forest Avenue as part of the housing unit extension at a cost of **\$787.15** annually. Five streetlights were also installed – 1 (200w) at the intersection of Briggs Corner/Lecky Road/Route 116. 1-(200w) at the intersection of Route 123 and Route 116, 1- (100w) light at the intersection of East Gaspereau Road and Route 116, 1- (100w) at the mailboxes at the Route 123 side of the covered bridge in Gaspereau Forks, 1- (100w) at the East Gaspereau roadside of the covered bridge at an annual cost of **\$1265.18**. Thank you to Mathew Richardson from NB Power for helping with the planning and Councillor Glenn for going around with me to determine the streetlights required in his ward.

Campgrounds Portfolio

- The Booth Road streetlights are completed. The local campground was happy to see the lights installed for safety reasons with high traffic in the summer months and issues with the deer population.

NB Power Property

- Councillor Hogg, Peter Dufour, Chair – Grand Lake Advisory committee and I have reached out to NB Power to start the process to acquire a full/partial lease of the former Grand Lake Generating Station property. We hope to develop or utilize this property for the public to enjoy.
- Council has already agreed and acquired two PIDs from the former Newcastle Creek Community Hall Limited. It includes the parcel of land next to the hall (right side going towards the church) and one across the road. Thank you to Councillor Mazerolle for working with me on these two parcels of land.

Councillor Boudreau

- Attended all regular meetings for the month.
- Attended an arena meeting with Councillor Ward and Councillor Glenn; we also conducted a museum meeting at the same time.
- Worked on the pump track design and contacted different companies for more information.
- Met with Mountain Bike Minto and got a great update on upcoming projects and more info on the pump track.
- Alyson and I met to go over the project plans for the rec/pump track plans and talked about funding. We discussed how it might be beneficial to pursue the application with RDC and get it started.
- Alyson was going to talk to the pump track company again and advise them of the change in the layout to see if we could get a different quote. They also told her that they can do the drawing and the fee would need paid up front but if we go with the company, they would take it off the cost of the project.
- Councillor Glenn called a meeting to finalize the bylaws for unsightly premises. The proposed paperwork looked good except for two questions that Michelle (CAO) will be addressing with CRSC. What happens with the \$1000 fine? i.e. If you refuse to pay it. In addition, what can the municipality do to speed up the process if no owner is not found? Michelle also suggested that we have CRSC come in and do a presentation with the full council to explain "unsightly". Councillor Glenn will be doing a drive around to compose a list he feels need looked at as well.
- Worked on my five-year plan.

Councillor Glenn

- March 1 – Attended the public hearing regarding the upcoming bridge closure.
- March 2 – Reviewed sewage report that was submitted by Adam Spencer and worked on by-laws
- March 6 – Attended the regular council meeting.
- March 8 – Attended a meeting on sewage by-laws.
- March 13 – Attended meeting a meeting with Minister Kris Austin
- March 16 – Attended a seniors lunch in Chipman
- March 20 – Attended a meeting with JDI.
- March 22 – Attended a meeting on sewage by-laws.
- March 27 – Attended a meeting with Cain Insurance

NEW BUSINESS

Sewer Cheque Disbursement

MOTION: Moved by Councillor Richardson and seconded by Deputy Mayor Smith to approve the cheque disbursement list for the Sewer Operating Account in the amount of \$48,223.56.

Motion carried.

General Cheque Disbursement

MOTION: Moved by Councillor Richardson and seconded by Councillor Ward to approve the cheque disbursement list for the General Operating Account in the amount of \$401,849.66.

Motion carried.

NB Power Rebates

Michelle will coordinate with Alyson on the rebate program. They will create a budget and show what it is and give a payback time.

MOTION: Moved by Councillor Richardson and seconded by Councillor Glenn that a list be compiled from each location and once the list has been compiled and the numbers run, council will then decide what to move on. **Motion carried.**

Treatment Plant Phase 2

The treatment Plant engineer group stated there was a two-to-three-month delay in question and answers.

The previous council was designing to a declining population however, the population in the Chipman area is increasing not decreasing. JDI is bringing in more families every year. Council is looking at a secondary system to slow the flow. They need to do a rough estimate of how many people they want the new lagoon to service. When your community grows, you become desirable, and more people move here. There is no more room in the Chipman plant.

Meters on lift stations help isolate the flow. We need to understand what we want to design to. When do we have to start looking at the change and where is the change level. The Province has signed off on it and now its with the Federal Government and we are waiting for them to sign off on it.

- Phase 1 is the money.
- Phase 2 is the design and would like to have that in 6-months.
- Phase 3 is the build. Construction phase should take 2-years but we would like it operational before December 2024.

We will have to have someone to oversee the project. If we don't design this correctly then we will have to resubmit.

Speeding on Forest Ave.

There have been complaints put in with the RCMP and they haven't looked into the reported speeding issue on Chipman Forest Ave. There are a lot of heavy trucks that travel that road as well as speeding vehicles and with the High School right there as well as the youth centre, it makes it very dangerous.

MOTION: Moved by Deputy Mayor Smith and seconded by Councillor Richardson to install speed bumps about halfway on the street and a speed light at the beginning of the street. It was felt that the speed bumps would be very hard on the big trucks that are doing construction work in the subdivision at the end of the road. It was suggested that possibly speaking with the contractor might help the trucks slow down.

Amended Motion: Moved by Deputy Mayor Smith and seconded by Councillor Klassen to install a speed light at the end of the road and Councillor Glenn will speak with the contractor. **Motion carried.** Two nays were noted with Councillor Richardson and Councillor Ward voting against this amended motion.

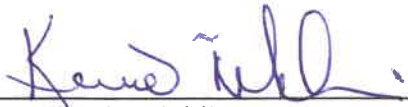
OPEN TO THE FLOOR

Kelly Bishop advised council that she feels there should be speed bumps installed by the Youth Centre to slow down the traffic on Chipman Forest Ave. She advised the RCMP have been called and nothing was done about the speeding. Councillor Glenn advised that he will go sit at the Youth Centre at different times on different days and advise council if he feels there is a need for speed bumps in addition to the light.

ADJOURNMENT

MOTION: Moved by Councillor Mazerolle and seconded by Councillor Klassen that the meeting be adjourned at 9:30 PM.

Motion carried.



Mayor, Kevin Nicklin



Acting Clerk, Andrea Mazerolle

